

## Contractor Assessment Request Details

<b>Assessment Type</b>	New
<b>Vendor</b>	
<b>Contractor</b>	Laxmi Agencies
<b>Contractor Location</b>	pantnagar
<b>Contractor Email ID</b>	Laxmi Agencies
<b>Plant Code</b>	1126

## Preliminary Details For Evaluation

<b>Contractor Type</b>	Job Contractor
<b>Name of Company / Contractor</b>	Laxmi Agencies
<b>Contact Person Name</b>	Nitin Khandelwal
<b>Contact Number</b>	9837059995
<b>Work Description</b>	CCTV, Computer Networking, IT Installations
<b>Previous ETL Contracts</b>	CCTV, Networking
<b>Existing Clientele</b>	BCH Electric Ltd., Badve Engg. Ltd., Suprajit Engineering Ltd.
<b>Organizational Chart</b>	
<b>Employees Head Count</b>	15
<b>Employees Deployed Count at ETL</b>	2
<b>Supervisors Count</b>	1
<b>Is Sub Contractor Nominated ?</b>	No
<b>Sub Contractor</b>	
<b>Contractors Financial Health &amp; Capability (Turnover in INR)</b>	79279043.50
<b>C A Certificate</b>	<a href="#">5_CACertificate.jpg</a>
<b>Does your last two years balance sheet shows profit?</b>	Yes
<b>Balance Sheet</b>	<a href="#">5_BalanceSheet.pdf</a>
<b>Do you have at least 3 years of experience for carrying out similar activity?</b>	Yes
<b>Experience Certificate</b>	<a href="#">5_ExperienceCertificate.pdf</a>

## Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	UDYAM-UK-12-0005643	<a href="#">5_11_section1.pdf</a>	31.03.2024	5

2	Number of employees authorized to deploy as per license	Complied	2	<a href="#">5_12_section1_pdf</a>	31.03.2024	5
3	Is the organization registered for EPF?	Not Applicable	Only 2 Employee (Declaration attached)	<a href="#">5_13_section1_pdf</a>	01.03.2024	5
4	Is the organization registered for ESIC?	Complied	2503052722P113103407	<a href="#">5_14_section1_pdf</a>	01.03.2024	5
5	Is the organization registered for GSTN?	Complied	05AHQPK8661A1ZA	<a href="#">5_15_section1_pdf</a>	01.01.2060	5
6	Workmen compensation Policy / Group Insurance	Complied	2503052722P113103407	<a href="#">5_16_section1_pdf</a>	12.03.2024	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	8 HRS	<a href="#">5_17_section1_pdf</a>	12.03.2024	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	YES	<a href="#">5_18_section1_pdf</a>	12.03.2024	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable	No electrical work			5
10	Any complaint registered against the contractor in past under Labour laws	Complied	no complaint	<a href="#">5_20_section1_pdf</a>	01.03.2024	5

**Total - 50**

## Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	NO accident		5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	No. of Fatalities		5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	No Lost time injuries		5
4	No. of Fire Incident in last 2 years	0	No Fire incidents		5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	No incidents. accidents		5

**Total - 25**

## Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	No	Follow ETL HSE Policy at site		0
2	Induction and Training (provide relevant documents)	Yes			5
3	PPE's maintained in Good Condition	Yes			5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	No			0
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes			5

**Total - 15**

## Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	Follow ETL Work permit systems		5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes			5
3	Are the contract employees aware of Emergency Response Procedure?	Yes			5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	No			0
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	Follow safe work practices		5

**Total -  
20**

## Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes			5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes			5
3	Is the holding handle of equipment in good condition?	Yes			5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes			5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes			5

**Total -  
25**

## Total Score

Section	Score
<b>Section 1</b> Mandatory Requirement	50
<b>Section 2</b> Safety Performance & System Awareness	25
<b>Section 3</b> General EHS Systems	15
<b>Section 4</b> EHS Practices	20
<b>Section 5</b> Plant and Equipment	25
<b>Total Score</b>	<b>135</b>

## Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	852300 - Umesh Upadhyay	Resend	7 Are workers working hours complied with the current applicable law in the country? 8 Are wages paid on the basis of Minimum Wages Act? pls upload	Mar 14 2023 4:46PM
Department Head	852300 - Umesh Upadhyay	Approved	ok	Mar 14 2023 4:51PM
EHS	855833 - Mahesh Joshi	Resend	Section-1 & 2- attach licncse MSME/shop act etc. Section-1 10th can not be not applicable	Mar 16 2023 2:05PM
EHS	855833 - Mahesh Joshi	Resend	Section-1 & 2- attach licncse MSME/shop act etc. Section-1 10th can not be not applicable	Mar 17 2023 10:20AM
EHS	855833 - Mahesh Joshi	Resend	ESI and EPF can not be not applicable. PL. get it done and then submit.	Mar 23 2023 5:46PM
EHS	855833 - Mahesh Joshi	Resend	Pl. discuss with User and update.	Apr 14 2023 4:49PM
EHS	855833 - Mahesh Joshi	Resend	Pl. discuss with User (Umesh) and then submit with attachments.	Apr 15 2023 9:06AM
EHS	855833 - Mahesh Joshi	Resend	Pl. discuss with User (Umesh) and then submit with attachments	Apr 17 2023 11:30AM
EHS	855833 - Mahesh Joshi	Resend	Pl. discuss with User (Umesh) and then submit with attachments.	Apr 19 2023 9:17AM
EHS	855833 - Mahesh Joshi	Resend	Correct following:- HSE Policy (Provide evidence by supplying copies of relevant documents) Not Applicable Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor) Not Applicable Has the organization conducted a HIRA study in past / or as a part of current practice? Not Applicable Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed? Not Applicable	Apr 19 2023 1:04PM
EHS	855833 - Mahesh Joshi	Resend	Pl. discuss with User (Umesh) and then submit with attachments	Apr 19 2023 1:30PM
EHS	855833 - Mahesh Joshi	Approved	Lalit, Kindly validate the PF compliance and Proceed.	Apr 19 2023 1:41PM
HR	841260 - Lalit Joshi	Approved	Okay. As per recommendation from Plant EHS head, we can conciser the same.	Apr 27 2023 5:27PM
CorporateEHS	400326 - Sunil Sonar	Approved	OK Approved	May 4 2023 3:40PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	May 5 2023 3:51PM