

## Contractor Assessment Request Details

<b>Assessment Type</b>	New
<b>Vendor</b>	
<b>Contractor</b>	WALUJ BINDERS
<b>Contractor Location</b>	Chh. Sambhajinagar
<b>Contractor Email ID</b>	WALUJ BINDERS
<b>Plant Code</b>	1117

## Preliminary Details For Evaluation

<b>Contractor Type</b>	Need Based Contractor
<b>Name of Company / Contractor</b>	Waluj binders
<b>Contact Person Name</b>	Mohammed Ali
<b>Contact Number</b>	9822761057
<b>Work Description</b>	Record Binding & Old Record Shredding
<b>Previous ETL Contracts</b>	last 30 yrs
<b>Existing Clientele</b>	store department, Account dept., purchase dept., etc.
<b>Organizational Chart</b>	<a href="#">107_OrganizationalChart_jpg</a>
<b>Employees Head Count</b>	4
<b>Employees Deployed Count at ETL</b>	3
<b>Supervisors Count</b>	1
<b>Is Sub Contractor Nominated ?</b>	No
<b>Sub Contractor</b>	
<b>Contractors Financial Health &amp; Capability (Turnover in INR)</b>	500000/- P.A
<b>C A Certificate</b>	<a href="#">107_CACertificate_jpg</a>
<b>Does your last two years balance sheet shows profit?</b>	Yes
<b>Balance Sheet</b>	<a href="#">107_BalanceSheet_jpg</a>
<b>Do you have at least 3 years of experience for carrying out similar activity?</b>	No
<b>Experience Certificate</b>	

## Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	UDYAM-MH-04-0057180	<a href="#">107_11_section1_jpg</a>	01.02.2031	5

2	Number of employees authorized to deploy as per license	Complied	N.A	<a href="#">107_12__section1_.jpg</a>	01.03.2034	5
3	Is the organization registered for EPF?	Complied	OGAUR2863044000	<a href="#">107_13__section1_.pdf</a>	01.08.2034	5
4	Is the organization registered for ESIC?	Complied	N.A	<a href="#">107_14__section1_.pdf</a>	01.12.2034	5
5	Is the organization registered for GSTN?	Complied	27BFSPA6637M1ZU	<a href="#">107_15__section1_.pdf</a>	01.02.2035	5
6	Workmen compensation Policy / Group Insurance	Complied	OG-23-2006-2802-00000166	<a href="#">107_16__section1_.pdf</a>	28.08.2023	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	N.A	<a href="#">107_17__section1_.pdf</a>	01.04.2032	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	N.A	<a href="#">107_18__section1_.pdf</a>	01.09.2034	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Complied	N.A	<a href="#">107_19__section1_.jpg</a>	01.06.2034	5
10	Any complaint registered against the contractor in past under Labour laws	Complied	N.A	<a href="#">107_20__section1_.jpg</a>	01.06.2035	5

**Total -  
50**

## Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	00		<a href="#">107_21__section2_.jpg</a>	5
2	No. of Fatalities (Verify from Govt. data / reference check)	00		<a href="#">107_22__section2_.jpg</a>	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	00		<a href="#">107_23__section2_.jpg</a>	5
4	No. of Fire Incident in last 2 years	00		<a href="#">107_24__section2_.jpg</a>	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	00		<a href="#">107_25__section2_.jpg</a>	5

**Total -  
25**

## Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes		<a href="#">107_26__section3_.jpg</a>	5
2	Induction and Training (provide relevant documents)	Yes		<a href="#">107_27__section3_.jpg</a>	5
3	PPE's maintained in Good Condition	Yes		<a href="#">107_28__section3_.jpg</a>	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes		<a href="#">107_29__section3_.pdf</a>	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes		<a href="#">107_30__section3_.jpg</a>	5

**Total -  
25**

## Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes		<a href="#">107_31__section4_.jpg</a>	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes		<a href="#">107_32__section4_.jpg</a>	5
3	Are the contract employees aware of Emergency Response Procedure?	Yes		<a href="#">107_33__section4_.jpg</a>	5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Yes		<a href="#">107_34__section4_.jpg</a>	5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes		<a href="#">107_35__section4_.jpg</a>	5

**Total -  
25**

### Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes		<a href="#">107_36__section5_.jpg</a>	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes		<a href="#">107_37__section5_.jpg</a>	5
3	Is the holding handle of equipment in good condition?	Yes		<a href="#">107_38__section5_.jpg</a>	5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes		<a href="#">107_39__section5_.jpg</a>	5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes			5

**Total -  
25**

### Total Score

Section	Score
<b>Section 1</b> Mandatory Requirement	50
<b>Section 2</b> Safety Performance & System Awareness	25
<b>Section 3</b> General EHS Systems	25
<b>Section 4</b> EHS Practices	25
<b>Section 5</b> Plant and Equipment	25
<b>Total Score</b>	<b>150</b>

The overall ranking of pre-qualification is 100 % (Professional)

## Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	301697 - Ravindra Mohite	Approved	Document Upload	Feb 24 2023 12:50PM
EHS	400748 - Sandip Adsul	Resend	Section 3 -- Provide EHS policy, Induction training attendance sheet, Section 4-- Provide attendance sheet for training of EPRP, Work Permit awareness, HIRA,	Feb 24 2023 5:14PM
EHS	400748 - Sandip Adsul	Approved	Ok	Mar 2 2023 9:40AM
HR	400560 - Sharad Gite	Resend	As discussed kindly upload Form II under minimum wages act and ESIC challan and IN-OUT record	Mar 3 2023 5:16PM
HR	400560 - Sharad Gite	Approved	Approved subject to submission of requisite compliances time to time	Mar 11 2023 3:40PM
CorporateEHS	400358 - Piyush Jaiswal	Approved	okay	Mar 13 2023 9:40AM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Mar 13 2023 2:21PM