

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	Electronica Hitech Machines Pvt. Ltd
Contractor Location	Pune
Contractor Email ID	Electronica Hitech Machines Pvt. Ltd
Plant Code	1108

Preliminary Details For Evaluation

Contractor Type	Job Contractor
Name of Company / Contractor	ELECTRONICA HITECH MACHINE TOOLS PVT LTD
Contact Person Name	AMIT SALUNKE
Contact Number	09326055491
Work Description	SALES AND SERVICE OF MTT AND FTT MACHINE
Previous ETL Contracts	YES
Existing Clientele	YES
Organizational Chart	
Employees Head Count	50
Employees Deployed Count at ETL	8
Supervisors Count	1
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	60LAKHS
C A Certificate	138_CACertificate_.pdf
Does your last two years balance sheet shows profit?	Yes
Balance Sheet	138_BalanceSheet_.pdf
Do you have at least 3 years of experience for carrying out similar activity?	No
Experience Certificate	

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	Number of employees authorized to deploy as per license	Complied	50	138_12_section1_.pdf	01.12.2023	5

2	Is the organization registered for GSTN?	Complied	15	138_15__section1_.pdf	01.12.2024	5
3	Are workers working hours complied with the current applicable law in the country?	Not Applicable				5
4	Are wages paid on the basis of Minimum Wages Act?	Not Applicable				5
5	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable				5
6	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	0127158	138_11__section1_.pdf	01.12.2024	5
7	Is the organization registered for EPF?	Complied	PUPUN0305481000	138_13__section1_.pdf	01.12.2023	5
8	Is the organization registered for ESIC?	Complied	33000578500000699	138_14__section1_.pdf	01.12.2023	5
9	Workmen compensation Policy / Group Insurance	Complied	L0245551	138_16__section1_.pdf	01.12.2024	5
10	Any complaint registered against the contractor in past under Labour laws	Not Applicable				5

**Total -
50**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0		138_21__section2_.pdf	5
2	No. of Fatalities (Verify from Govt. data / reference check)	0		138_22__section2_.pdf	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0		138_23__section2_.pdf	5
4	No. of Fire Incident in last 2 years	0		138_24__section2_.pdf	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0		138_25__section2_.pdf	5

**Total -
25**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Not Applicable			5
2	Induction and Training (provide relevant documents)	Not Applicable			5
3	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Not Applicable			5
4	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Not Applicable			5
5	PPE's maintained in Good Condition	Not Applicable			5

**Total -
25**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes		138_31_section4_.pdf	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Not Applicable			5
3	Are the contract employees aware of Emergency Response Procedure?	Yes		138_33_section4_.pdf	5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Not Applicable			5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes		138_35_section4_.pdf	5

**Total -
25**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes		138_36_section5_.pdf	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes		138_37_section5_.pdf	5
3	Is the holding handle of equipment in good condition?	Not Applicable			5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Not Applicable			5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Not Applicable			5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	25
Section 4 EHS Practices	25
Section 5 Plant and Equipment	25
Total Score	150

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	854853 - Jitendra Mahajan	Resend	Please attach declaration	Dec 29 2023 12:52PM
Department Head	854853 - Jitendra Mahajan	Resend	Please Attached Declaration	Jan 5 2024 10:13AM
Department Head	854853 - Jitendra Mahajan	Approved	ok	Jan 10 2024 3:24PM
EHS	100327 - Sunil Adak	Resend	please MSME certificate or shop act must in section 1, point no. 1, Please attach documents as per mention in undertaking. if you are mentioning YES in undertaking letter then how can you show NOT APPLICABLE in form.	Jan 12 2024 12:31PM
EHS	100327 - Sunil Adak	Approved	ok	Jan 18 2024 1:36PM
HR	401612 - Sunil Desale	Approved	OK to proceed	Jan 18 2024 6:57PM