

Contractor Assessment Request Details

| | |
|---------------------|---------------------|
| Assessment Type | New |
| Vendor | |
| Contractor | Manisha Enterprises |
| Contractor Location | Aurangabad |
| Contractor Email ID | Manisha Enterprises |
| Plant Code | 1117 |

Preliminary Details For Evaluation

| | |
|---|---|
| Contractor Type | Job Contractor |
| Name of Company / Contractor | MANISHA ENTERPRISES |
| Contact Person Name | D.K.RAJPUT |
| Contact Number | 9822191357 |
| Work Description | MACHINE EQUIPMENTS LOADING,UNLOADING,SHIFTING,LEVELING, INSTALLATION , CRANE FORKLIFT SERVICE ETC... |
| Previous ETL Contracts | CONTRACT WITH ETL K228-229 & ETL E92, ETL L-6 PLANT |
| Existing Clientele | BAJAJ AUTO LTD, COSMO FILMS LTD, GOODYEAR TYRES LTD,VARROC ENGG LTD,JOHNSON & JOHNSON LTD , BOSCH LTD,GREAVES COTTON, PERKINS LTD |
| Organizational Chart | |
| Employees Head Count | 200 |
| Employees Deployed Count at ETL | 20 |
| Supervisors Count | 15 |
| Is Sub Contractor Nominated ? | No |
| Sub Contractor | |
| Contractors Financial Health & Capability (Turnover in INR) | 29 CR |
| C A Certificate | 155_CACertificate_.jpeg |
| Does your last two years balance sheet shows profit? | Yes |
| Balance Sheet | 155_BalanceSheet_.pdf |
| Do you have at least 3 years of experience for carrying out similar activity? | Yes |
| Experience Certificate | 155_ExperienceCertificate_.pdf |

Section 1 - Mandatory Requirement

| Sr.No | Requirement Text | Options | License / Registration No. / Policy No. | Attachment | Valid Till | Score |
|-------|--|----------|---|---------------------------------------|------------|-------|
| 1 | License under the Factory Act.1948 / Contract Labor Act / Shop Act | Complied | UDYAM-MH-04-0023503 | 155_11__section1_.pdf | 31.03.2023 | 5 |

| | | | | | | |
|----|--|----------------|-------------------|--------------------------------------|------------|---|
| 2 | Number of employees authorized to deploy as per license | Complied | 20 | 155_12_section1_pdf | 31.03.2023 | 5 |
| 3 | Is the organization registered for EPF? | Complied | NGAUR0081173000 | 155_13_section1_pdf | 31.03.2023 | 5 |
| 4 | Is the organization registered for ESIC? | Complied | 25000015460000699 | 155_14_section1_pdf | 31.03.2023 | 5 |
| 5 | Is the organization registered for GSTN? | Complied | 27AAFFM7922G1Z6 | 155_15_section1_pdf | 31.03.2023 | 5 |
| 6 | Workmen compensation Policy / Group Insurance | Complied | 43250675 | 155_16_section1_pdf | 31.03.2023 | 5 |
| 7 | Are workers working hours complied with the current applicable law in the country? | Complied | NA | 155_17_section1_jpeg | 31.03.2023 | 5 |
| 8 | Are wages paid on the basis of Minimum Wages Act? | Complied | NA | 155_18_section1_pdf | 31.03.2023 | 5 |
| 9 | Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work) | Not Applicable | | | 31.03.2023 | 5 |
| 10 | Any complaint registered against the contractor in past under Labour laws | Complied | NA | 155_20_section1_pdf | 31.03.2023 | 5 |

**Total -
50**

Section 2 - Safety Performance

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|--|--------|---------|-------------------------------------|-------|
| 1 | No. of Accidents (Medical Treatment) in last 2 years | 0 | | 155_21_section2_pdf | 5 |
| 2 | No. of Fatalities (Verify from Govt. data / reference check) | 0 | | 155_22_section2_pdf | 5 |
| 3 | No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident) | 0 | | 155_23_section2_pdf | 5 |
| 4 | No. of Fire Incident in last 2 years | 0 | | 155_24_section2_pdf | 5 |
| 5 | Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos. | 0 | | | 5 |

**Total -
25**

Section 3 - General EHS Systems

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|---|--------|---------|-------------------------------------|-------|
| 1 | HSE Policy (Provide evidence by supplying copies of relevant documents) | Yes | | 155_26_section3_pdf | 5 |
| 2 | Induction and Training (provide relevant documents) | Yes | | 155_27_section3_pdf | 5 |
| 3 | PPE's maintained in Good Condition | Yes | | | 5 |
| 4 | Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor) | Yes | | 155_29_section3_pdf | 5 |
| 5 | Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.) | Yes | | | 5 |

**Total -
25**

Section 4 - EHS Practices

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|---|--------|---------|--------------------------------------|-------|
| 1 | Is the contract employee aware of Work Permit System / Work Permit Adherence? | Yes | | | 5 |
| 2 | Is the organization aware of Method Statement/ Method Statement Adherence? | Yes | | | 5 |
| 3 | Are the contract employees aware of Emergency Response Procedure? | Yes | | | 5 |
| 4 | Has the organization conducted a HIRA study in past / or as a part of current practice? | Yes | | 155_34_section4.xlsx | 5 |
| 5 | Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed? | Yes | | | 5 |

**Total -
25**

Section 5 - Plant and Equipment

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|--|--------|---------|------------|-------|
| 1 | Are the tools and equipment used in good working condition? | Yes | | | 5 |
| 2 | Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines? | Yes | | | 5 |
| 3 | Is the holding handle of equipment in good condition? | Yes | | | 5 |
| 4 | Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top) | Yes | | | 5 |
| 5 | Do contract employees have correct licenses / certificates to operate the plants and equipment? | Yes | | | 5 |

**Total -
25**

Total Score

| Section | Score |
|---|------------|
| Section 1 Mandatory Requirement | 50 |
| Section 2 Safety Performance & System Awareness | 25 |
| Section 3 General EHS Systems | 25 |
| Section 4 EHS Practices | 25 |
| Section 5 Plant and Equipment | 25 |
| Total Score | 150 |

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

| Role | Employee | Request Status | Comments | Updated On |
|-----------------|---------------------------|----------------|--|---------------------|
| Department Head | 853182 - Sunil Jagdale | Approved | No any accident from last two years , Team HR and EHS please check documents | Nov 26 2022 11:13AM |
| EHS | 400748 - Sandip Adsul | Resend | Section 4 -- point no.4 -- provide HIRA copy | Nov 26 2022 4:09PM |
| EHS | 400748 - Sandip Adsul | Resend | As discussed do needful changes in HIRA and do detail study for every activity | Nov 30 2022 11:59AM |
| EHS | 400748 - Sandip Adsul | Resend | Section 4 -- For HIRA select the answer YES | Dec 3 2022 9:36AM |
| EHS | 400748 - Sandip Adsul | Approved | Ok | Dec 6 2022 5:15PM |
| HR | 400560 - Sharad Gite | Resend | Kindly upload below mentioned documents: 1. Latest EPF challan along with ECR 2. Latest ESIC Challan with Contribution History 3. Minimum wages paid record in form 27 along with bank transfer and payment slips 4. Working hours record shall be produced 5. Declaration under labour law is not proceed | Dec 8 2022 12:37PM |
| HR | 400560 - Sharad Gite | Resend | Working hours record shall be produced and Declaration under labour law is not proceed | Dec 21 2022 9:32AM |
| HR | 400560 - Sharad Gite | Resend | Please read the instruction carefully and comply accordingly | Jan 6 2023 1:36PM |
| HR | 400560 - Sharad Gite | Approved | Approved! subject to fulfilment of monthly compliance requirement | Jan 6 2023 5:55PM |
| CorporateEHS | 400336 - Amarjeet Khatkar | Approved | Ok | Jan 6 2023 5:58PM |
| HeadIR | 855987 - Kalyan Pawar | Approved | Approved | Jan 9 2023 6:26AM |