

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	NAINA DEVI ENTERPRISES (OPC) PRIVATE LIMITED
Contractor Location	PANTNAGAR
Contractor Email ID	NAINA DEVI ENTERPRISES (OPC) PRIVATE LIMITED
Plant Code	1126

Preliminary Details For Evaluation

Contractor Type	Job Contractor
Name of Company / Contractor	NAINA DEVI ENTERPRISES (OPC) PRIVATE LIMITED
Contact Person Name	TILAK RAJ
Contact Number	9953120347
Work Description	JOB WORK FETTLING BUFFING FOR PDC LPDC AND GDC
Previous ETL Contracts	YES - SANKEI GIKEN INDIA PVT LTD.
Existing Clientele	YES - SANKEI GIKEN INDIA PVT LTD.
Organizational Chart	174_OrganizationalChart_.pdf
Employees Head Count	40
Employees Deployed Count at ETL	40
Supervisors Count	1
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	NEW CONTRACTOR
C A Certificate	174_CACertificate_.pdf
Does your last two years balance sheet shows profit?	No
Balance Sheet	
Do you have at least 3 years of experience for carrying out similar activity?	Yes
Experience Certificate	174_ExperienceCertificate_.pdf

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	IX/0249637	174_11_section1_.pdf	31.03.2023	5

2	Number of employees authorized to deploy as per license	Complied	NEW CONTRACTOR	174_12_section1_.pdf	31.03.2023	5
3	Is the organization registered for EPF?	Complied	GNGGN2391581000	174_13_section1_.pdf	31.03.2023	5
4	Is the organization registered for ESIC?	Complied	61690725200010999	174_14_section1_.pdf	31.03.2023	5
5	Is the organization registered for GSTN?	Complied	06AAHCN6440P1ZZ	174_15_section1_.pdf	31.03.2023	5
6	Workmen compensation Policy / Group Insurance	Not Applicable	ESIC COMPLIED	174_16_section1_.pdf		5
7	Are workers working hours complied with the current applicable law in the country?	Complied	SALARY SHEET	174_17_section1_.pdf	31.03.2023	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	SALARY SHEET	174_18_section1_.pdf	31.03.2023	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable	NOT REQUIRED			5
10	Any complaint registered against the contractor in past under Labour laws	Complied	IX/0249637	174_20_section1_.pdf	31.03.2023	5

**Total -
50**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	NEW CONTRACTOR		5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	NEW CONTRACTOR		5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	NEW CONTRACTOR		5
4	No. of Fire Incident in last 2 years	0			5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0			5

**Total -
25**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Not Applicable	NEW CONTRACTOR		5
2	Induction and Training (provide relevant documents)	Yes	AS PER ETL REQUIREMENT		5
3	PPE's maintained in Good Condition	Yes			5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	NEW CONTRACTOR		5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	NEW CONTRACTOR		5

**Total -
25**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes			5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes			5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	AS PER ETL REQUIREMENT		5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	No	AS PER ETL REQUIREMENT		0
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes			5

**Total -
20**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	AS PER ETL REQUIREMENT		5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	NEW CONTRACTOR		5
3	Is the holding handle of equipment in good condition?	Yes	AS PER ETL REQUIREMENT		5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	AS PER ETL REQUIREMENT		5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	AS PER ETL REQUIREMENT		5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	25
Section 4 EHS Practices	20
Section 5 Plant and Equipment	25
Total Score	145

The overall ranking of pre-qualification is 96 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	854150 - Lila Dhar Joshi	Approved	OK	Sep 20 2022 12:27PM
EHS	855833 - Mahesh Joshi	Resend	Pl. fill all the required field correctly.	Sep 20 2022 1:18PM
EHS	855833 - Mahesh Joshi	Approved	OK	Sep 20 2022 4:41PM
HR	841260 - Lalit Joshi	Approved	Okay	Sep 22 2022 3:55PM
CorporateEHS	400326 - Sunil Sonar	Approved	Found OK and approved	Sep 30 2022 7:12PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Oct 7 2022 12:44PM