

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	GANDHI AUTOMATION PVT. LTD
Contractor Location	MUMBAI
Contractor Email ID	GANDHI AUTOMATION PVT. LTD
Plant Code	1117

Preliminary Details For Evaluation

Contractor Type	Product Supplier
Name of Company / Contractor	Gandhi Automations Private Limited
Contact Person Name	Ms. Niju Mehta
Contact Number	7304474197
Work Description	Manager - Customer Care
Previous ETL Contracts	Yes
Existing Clientele	Yes
Organizational Chart	262_OrganizationalChart_.pdf
Employees Head Count	656
Employees Deployed Count at ETL	10
Supervisors Count	27
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	Rs. 188.20 Cr
C A Certificate	262_CACertificate_.pdf
Does your last two years balance sheet shows profit?	Yes
Balance Sheet	262_BalanceSheet_.pdf
Do you have at least 3 years of experience for carrying out similar activity?	Yes
Experience Certificate	262_ExperienceCertificate_.pdf

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	820089449	262_11_section1_.pdf	31.12.2023	5

2	Number of employees authorized to deploy as per license	Not Applicable	All employees are on payroll			5
3	Is the organization registered for EPF?	Complied	MHKND93637	262_13__section1_.pdf	01.12.2023	5
4	Is the organization registered for ESIC?	Complied	35000036150000606	262_14__section1_.pdf	01.12.2023	5
5	Is the organization registered for GSTN?	Complied	27AACCG0522G1Z3	262_15__section1_.pdf	01.12.2023	5
6	Workmen compensation Policy / Group Insurance	Complied	OG-23-1911-2802-00000387	262_16__section1_.pdf	01.12.2023	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	MHKND93637	262_17__section1_.pdf	01.12.2023	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	35000036150000606	262_18__section1_.pdf	01.12.2023	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable	NA			5
10	Any complaint registered against the contractor in past under Labour laws	Not Applicable	NO			5

**Total -
50**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	NO	262_21__section2_.pdf	5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	NO	262_22__section2_.pdf	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	NO		5
4	No. of Fire Incident in last 2 years	0	NO	262_24__section2_.pdf	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	NO		5

**Total -
25**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes		262_26__section3_.pdf	5
2	Induction and Training (provide relevant documents)	Yes		262_27__section3_.pdf	5
3	PPE's maintained in Good Condition	Yes		262_28__section3_.pdf	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes		262_29__section3_.pdf	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes			5

**Total -
25**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Not Applicable	No		5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes			5
3	Are the contract employees aware of Emergency Response Procedure?	Not Applicable			5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Yes		262_34_section4.xlsx	5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes		262_35_section4.jpeg	5

**Total -
25**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes		262_36_section5.pdf	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes			5
3	Is the holding handle of equipment in good condition?	Yes		262_38_section5.pdf	5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes			5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Not Applicable			5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	25
Section 4 EHS Practices	25
Section 5 Plant and Equipment	25
Total Score	150

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	853182 - Sunil Jagdale	Approved	Main and material gate repairing vendor at group level. team HR and EHS, please check the documents	Dec 27 2022 3:31PM
EHS	400748 - Sandip Adsul	Resend	1. Section 2 -- Provide evidences on letter head 2. Section 3 -- Provide evidences of EHS policy, Medical check up records, Induction training attendance sheet 3. Section 4- - Provide the evidences of HIRA, Provide EPRP training to employees and give evidences	Dec 28 2022 4:05PM
EHS	400748 - Sandip Adsul	Resend	1. Section 2 -- Evidences not provided 2. Section 3 -- Safety induction training sheet 3. Section 4 -- EPRP and work permit system training sheet	Jan 3 2023 2:19PM
EHS	400748 - Sandip Adsul	Resend	1. Section 2 -- Evidences not provided 2. Section 3 -- Safety induction training sheet 3. Section 4 -- EPRP and work permit system training sheet 4. Section 4 -- Provide HIRA copy	Jan 11 2023 3:27PM
EHS	400748 - Sandip Adsul	Resend	1. Section 3 -- Provide Safety Induction Training record. 2. Section 4 -- Work Permit Awareness provide to employees and attached training attendance sheet, Provide EPRP training attendance sheet & HIRA Copy	Jan 20 2023 2:56PM
EHS	400748 - Sandip Adsul	Resend	1. Section 3 -- Provide Safety Induction Training record. 2. Section 4 -- Work Permit Awareness provide to employees and attached training attendance sheet, Provide EPRP training attendance sheet	Jan 30 2023 4:56PM
EHS	400748 - Sandip Adsul	Approved	Approved	Jan 30 2023 5:09PM
HR	400560 - Sharad Gite	Resend	Kindly upload below mentioned documents Correctly: 1. License under the Factory Act.1948 / Contract Labor Act / Shop Act- Okay 2. Number of employees authorized to deploy as per license- Licence count and Register of workmen 3. Is the organization registered for EPF- Latest EPF challan along with ECR 4. Is the organization registered for ESIC- Latest ESIC challan along with Contribution history 5. Is the organization registered for GSTN- Okay 6. Workmen compensation Policy / Group Insurance- For employee who are not covered in ESIC (salary more than 21k) 7. Are workers working hours complied with the current applicable law in the country- In out register record and overtime register 8. Are wages paid on the basis of Minimum Wages Act- Form 27 along with pay slips and bank transfer details 9. Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)- NA 10. Any complaint registered against the contractor in past under Labour laws- Declaration on letter head men	Feb 3 2023 5:15PM
HR	400560 - Sharad Gite	Resend	Kindly upload all the requisite documents	Feb 25 2023 1:39PM

Contractor's Submission

Resend By	400560 - Sharad Gite
Re-submitted On	Jul 27 2023 10:18AM