

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	Mutke & Sons
Contractor Location	Aurangabad
Contractor Email ID	Mutke & Sons
Plant Code	1120

Preliminary Details For Evaluation

Contractor Type	Job Contractor
Name of Company / Contractor	MUTKE AND SONS
Contact Person Name	NAVNATH BAJABA MUTKE
Contact Number	9822312063
Work Description	LOADIND UNLOADING JOB WORK
Previous ETL Contracts	MUTKE AND SONS
Existing Clientele	BAJAJ AUTO LTD
Organizational Chart	403_OrganizationalChart_.pdf
Employees Head Count	10
Employees Deployed Count at ETL	10
Supervisors Count	2
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	71.29 LACK
C A Certificate	403_CACertificate_.pdf
Does your last two years balance sheet shows profit?	No
Balance Sheet	
Do you have at least 3 years of experience for carrying out similar activity?	No
Experience Certificate	

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	Any complaint registered against the contractor in past under Labour laws	Complied	COMPLAINT LETTER	403_20_section1_.pdf	01.12.2023	5

2	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Not Complied	UDYAM-MH-04-0033195	403_11__section1_.pdf	01.12.2023	0
3	Number of employees authorized to deploy as per license	Complied	10	403_12__section1_.pdf	01.12.2023	5
4	Is the organization registered for EPF?	Complied	NGAUR1064578000	403_13__section1_.pdf	01.12.2023	5
5	Is the organization registered for ESIC?	Complied	25000066600001001	403_14__section1_.pdf	01.12.2023	5
6	Is the organization registered for GSTN?	Complied	27AGVPM9130E1Z1	403_15__section1_.pdf	01.12.2023	5
7	Workmen compensation Policy / Group Insurance	Complied	2307004721P111121325	403_16__section1_.pdf	01.12.2023	5
8	Are workers working hours complied with the current applicable law in the country?	Complied	yes	403_17__section1_.xls	01.12.2023	5
9	Are wages paid on the basis of Minimum Wages Act?	Complied	WAGES LETTER	403_18__section1_.pdf	01.12.2023	5
10	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Complied	NOT COMPLET	403_19__section1_.pdf	01.12.2023	0

**Total -
40**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	5	NO ACCIDENT	403_21__section2_.jpg	0
2	No. of Fatalities (Verify from Govt. data / reference check)	0	yes	403_22__section2_.jpg	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	yes	403_23__section2_.jpg	5
4	No. of Fire Incident in last 2 years	0	yes	403_24__section2_.jpg	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	NO		5

**Total -
20**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes	insurance	403_26__section3_.pdf	5
2	Induction and Training (provide relevant documents)	Yes	TRANING letter	403_27__section3_.pdf	5
3	PPE's maintained in Good Condition	Yes	PPE	403_28__section3_.pdf	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	fitness certifate	403_29__section3_.jpg	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	TOOL	403_30__section3_.pdf	5

**Total -
25**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes			5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	No			0
3	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	ORAGNAIZATION LETTER	403_35__section4_.pdf	5
4	Are the contract employees aware of Emergency Response Procedure?	Yes		403_33__section4_.jpg	5
5	Has the organization conducted a HIRA study in past / or as a part of current practice?	Yes	YES	403_34__section4_.jpg	5

**Total -
20**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	TOOL	403_36__section5_.jpg	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	BELT	403_37__section5_.pdf	5
3	Is the holding handle of equipment in good condition?	Yes	HANDAL	403_38__section5_.pdf	5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	No			0
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	LICENCE	403_40__section5_.pdf	5

**Total -
20**

Total Score

Section	Score
Section 1 Mandetary Requirement	40
Section 2 Safety Performance & System Awareness	20
Section 3 General EHS Systems	25
Section 4 EHS Practices	20
Section 5 Plant and Equipment	20
Total Score	125

The overall ranking of pre-qualification is 83 % (Semi Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	855868 - Amol Taur	Resend	As discussed, Please fill up declaration form and resend	Jan 19 2023 9:23AM
Department Head	855868 - Amol Taur	Resend	PLS CORRECT AND RESEND.	Jan 19 2023 12:46PM
Department Head	855868 - Amol Taur	Resend	Work Permit System, Emergency awareness training is Important , Lifting tools certificate is important.	Jan 19 2023 2:50PM
Department Head	855868 - Amol Taur	Approved	OK	Jan 20 2023 9:27AM
EHS	401109 - Nilesh Choudhari	Resend	Work Permit training sheet to be attached.	Jan 20 2023 10:11AM
EHS	401109 - Nilesh Choudhari	Resend	Section 3 Point No -5 Form 11 to be attached, Balance sheet & Experience Certificate Missing, IN Section 4 Point no -01& 04 Training attendance , sheet Missing Point no -03 needs to be corrected. In Section 5 Point no 4 is write as not applicable.	Jan 21 2023 9:30AM