

## Contractor Assessment Request Details

<b>Assessment Type</b>	New
<b>Vendor</b>	
<b>Contractor</b>	Vitrex Infra Pvt. Ltd.
<b>Contractor Location</b>	Pune
<b>Contractor Email ID</b>	Vitrex Infra Pvt. Ltd.
<b>Plant Code</b>	1102

## Preliminary Details For Evaluation

<b>Contractor Type</b>	Job Contractor
<b>Name of Company / Contractor</b>	Vitrex Infra Pvt Ltd
<b>Contact Person Name</b>	Abhijit Jadhav
<b>Contact Number</b>	75079 99122
<b>Work Description</b>	Fire And Safety And CCTV Vendor
<b>Previous ETL Contracts</b>	L-6/K-228/k-226-2/B-2
<b>Existing Clientele</b>	Bajaj Auto/Garware /Canpack/Man Energy Solution/Skoda
<b>Organizational Chart</b>	<a href="#">424_OrganizationalChart_.pdf</a>
<b>Employees Head Count</b>	37
<b>Employees Deployed Count at ETL</b>	6
<b>Supervisors Count</b>	3
<b>Is Sub Contractor Nominated ?</b>	No
<b>Sub Contractor</b>	
<b>Contractors Financial Health &amp; Capability (Turnover in INR)</b>	8.Cr
<b>C A Certificate</b>	<a href="#">424_CACertificate_.pdf</a>
<b>Does your last two years balance sheet shows profit?</b>	Yes
<b>Balance Sheet</b>	<a href="#">424_BalanceSheet_.pdf</a>
<b>Do you have at least 3 years of experience for carrying out similar activity?</b>	Yes
<b>Experience Certificate</b>	<a href="#">424_ExperienceCertificate_.pdf</a>

## Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	Attach	<a href="#">424_11_section1_.pdf</a>	23.01.2024	5

2	Number of employees authorized to deploy as per license	Complied	Attach	<a href="#">424_12_section1_.pdf</a>	23.01.2024	5
3	Is the organization registered for EPF?	Complied	Attach	<a href="#">424_13_section1_.pdf</a>	23.01.2024	5
4	Is the organization registered for ESIC?	Complied	Attach	<a href="#">424_14_section1_.pdf</a>	23.01.2024	5
5	Is the organization registered for GSTN?	Complied	Attach	<a href="#">424_15_section1_.pdf</a>	23.01.2024	5
6	Workmen compensation Policy / Group Insurance	Complied	Attach	<a href="#">424_16_section1_.pdf</a>	23.01.2024	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	Attach	<a href="#">424_17_section1_.jpeg</a>	23.01.2024	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	Attach	<a href="#">424_18_section1_.pdf</a>	23.01.2024	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable				5
10	Any complaint registered against the contractor in past under Labour laws	Complied	Attach	<a href="#">424_20_section1_.pdf</a>	23.01.2024	5

**Total -  
50**

## Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	Attach	<a href="#">424_21_section2_.pdf</a>	5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	Attach	<a href="#">424_22_section2_.pdf</a>	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	Attach	<a href="#">424_23_section2_.pdf</a>	5
4	No. of Fire Incident in last 2 years	0	Attach	<a href="#">424_24_section2_.pdf</a>	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	Attach	<a href="#">424_25_section2_.pdf</a>	5

**Total -  
25**

## Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes	Attach	<a href="#">424_26_section3_.pdf</a>	5
2	Induction and Training (provide relevant documents)	Yes	Attach	<a href="#">424_27_section3_.pdf</a>	5
3	PPE's maintained in Good Condition	Yes	Attach	<a href="#">424_28_section3_.pdf</a>	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	Attach	<a href="#">424_29_section3_.pdf</a>	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Not Applicable			5

**Total -  
25**

## Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	Attach	<a href="#">424_31_section4_.pdf</a>	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	Attach	<a href="#">424_32_section4_.pdf</a>	5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	Attach	<a href="#">424_33_section4_.pdf</a>	5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Yes	Attach	<a href="#">424_34_section4_.pdf</a>	5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	Attach	<a href="#">424_35_section4_.pdf</a>	5

**Total -  
25**

### Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	Attach	<a href="#">424_36_section5_.pdf</a>	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	Attach	<a href="#">424_37_section5_.pdf</a>	5
3	Is the holding handle of equipment in good condition?	Yes	Attach	<a href="#">424_38_section5_.pdf</a>	5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	Attach	<a href="#">424_39_section5_.pdf</a>	5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	Attach	<a href="#">424_40_section5_.pdf</a>	5

**Total -  
25**

### Total Score

Section	Score
<b>Section 1</b> Mandatory Requirement	50
<b>Section 2</b> Safety Performance & System Awareness	25
<b>Section 3</b> General EHS Systems	25
<b>Section 4</b> EHS Practices	25
<b>Section 5</b> Plant and Equipment	25
<b>Total Score</b>	<b>150</b>

The overall ranking of pre-qualification is 100 % (Professional)

## Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	301123 - Dnyanesh Hatolkar	Approved	OK	Jan 24 2023 10:25AM
EHS	856015 - Pravin Mogal	Resend	PI update HIRA and Method Statement as discussed	Jan 24 2023 10:26AM
EHS	856015 - Pravin Mogal	Resend	PI update HIRA and Method Statement as discussed	Jan 25 2023 12:11PM
EHS	856015 - Pravin Mogal	Approved	vendor attached corrected HIRA but not showing at our end, it is ensured and verified corrected HIRA and MS on vendor login -- rest all EHS documents verified	Jan 25 2023 12:25PM
HR	400649 - Vishal Dalvi	Resend	Below documents are not attached - 1. Org Chart 2. CA Certificate, 3. Experience Certificate 4. PF allotment letter 5. ESIC Allotment Letter , 6. minimum Wages paid or not details -	Jan 25 2023 1:06PM
HR	400649 - Vishal Dalvi	Resend	CA Certificate & Experience certificated is not attached	Jan 28 2023 9:49AM
HR	400649 - Vishal Dalvi	Approved	OK . As per mandatory requirement	Jan 28 2023 10:30AM
CorporateEHS	400336 - Amarjeet Khatkar	Approved	Ok	Jan 28 2023 10:41AM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Jan 28 2023 2:53PM