

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	Microtronics
Contractor Location	Aurangabad
Contractor Email ID	Microtronics
Plant Code	1101

Preliminary Details For Evaluation

Contractor Type	Product Supplier
Name of Company / Contractor	MICROTRONICS
Contact Person Name	Laxmikant Gujrathi
Contact Number	9850090407
Work Description	UPS, Batteries, Stabilizer sales & service
Previous ETL Contracts	UPS AMC
Existing Clientele	Varroc, FDC, Canpack, Greaves Cotton, Liebherr Appliances.
Organizational Chart	
Employees Head Count	17
Employees Deployed Count at ETL	6
Supervisors Count	1
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	11 Cr
C A Certificate	1168_CACertificate_.pdf
Does your last two years balance sheet shows profit?	Yes
Balance Sheet	1168_BalanceSheet_.pdf
Do you have at least 3 years of experience for carrying out similar activity?	Yes
Experience Certificate	1168_ExperienceCertificate_.pdf

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	101416561803	1168_11_section1_.pdf	01.03.2025	5

2	Number of employees authorized to deploy as per license	Complied	NA	1168_12_section1_.pdf	01.03.2025	5
3	Is the organization registered for EPF?	Complied	NGAUR1987477000	1168_13_section1_.pdf	01.03.2025	5
4	Is the organization registered for ESIC?	Complied	25000101230000999	1168_14_section1_.pdf	01.03.2025	5
5	Is the organization registered for GSTN?	Complied	27AGQPG4199L1ZM	1168_15_section1_.pdf	01.03.2025	5
6	Workmen compensation Policy / Group Insurance	Complied	16040036220100000061	1168_16_section1_.pdf	31.07.2023	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	YES	1168_17_section1_.pdf	01.03.2025	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	YES	1168_18_section1_.pdf	01.03.2025	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable			01.03.2025	5
10	Any complaint registered against the contractor in past under Labour laws	Not Applicable		1168_20_section1_.pdf	01.03.2025	5

Total - 50

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	NO		5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	NO		5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	NO		5
4	No. of Fire Incident in last 2 years	0	NO		5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	NO		5

Total - 25

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes	NA	1168_26_section3_.pdf	5
2	Induction and Training (provide relevant documents)	Yes	NA		5
3	PPE's maintained in Good Condition	Yes	NA		5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	NA	1168_29_section3_.pdf	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	NA		5

Total -

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	YES		5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	YES	1168_32_section4_.pdf	5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	YES		5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Not Applicable	NO		5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	YES	1168_35_section4_.pdf	5

**Total -
25**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	YES		5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	YES		5
3	Is the holding handle of equipment in good condition?	Yes	YES		5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes			5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Not Applicable			5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	25
Section 4 EHS Practices	25
Section 5 Plant and Equipment	25
Total Score	150

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	400328 - Sarvesh Dhanraj	Approved	Dear Team, This is our UPS maintenance vendor please help tp approve the same.	May 30 2023 3:51PM
EHS	856085 - Nilesh Gujar	Approved	OK	Jun 6 2023 10:50AM
HR	401318 - Pramod Sonone	Approved	okay approved	Jun 6 2023 10:57AM
CorporateEHS	401521 - Gajanan Jadhav	Approved	Approved	Jun 8 2023 5:26PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Jun 12 2023 10:27AM