

Contractor Assessment Request Details

| | |
|----------------------------|---------------------------|
| Assessment Type | New |
| Vendor | |
| Contractor | Arabian Petroleum Limited |
| Contractor Location | Mumbai |
| Contractor Email ID | Arabian Petroleum Limited |
| Plant Code | 1108 |

Preliminary Details For Evaluation

| | |
|--|--|
| Contractor Type | Product Supplier |
| Name of Company / Contractor | Arabian Petroleum Limited |
| Contact Person Name | neha Rane |
| Contact Number | 9820416864 |
| Work Description | Supply of Lubricants |
| Previous ETL Contracts | NA |
| Existing Clientele | FORBES, EATON, |
| Organizational Chart | |
| Employees Head Count | 200 |
| Employees Deployed Count at ETL | 1 |
| Supervisors Count | 0 |
| Is Sub Contractor Nominated ? | Yes |
| Sub Contractor | M/s. Chaitanya Services |
| Contractors Financial Health & Capability (Turnover in INR) | 271 Crore |
| C A Certificate | 1181_CACertificate_.pdf |
| Does your last two years balance sheet shows profit? | Yes |
| Balance Sheet | 1181_BalanceSheet_.pdf |
| Do you have at least 3 years of experience for carrying out similar activity? | Yes |
| Experience Certificate | 1181_ExperienceCertificate_.jpeg |

Section 1 - Mandatory Requirement

| Sr.No | Requirement Text | Options | License / Registration No. / Policy No. | Attachment | Valid Till | Score |
|-------|--|----------|---|---------------------------------------|------------|-------|
| 1 | License under the Factory Act.1948 / Contract Labor Act / Shop Act | Complied | 101701920100A-2 | 1181_11_section1_.pdf | 31.12.2024 | 5 |

| | | | | | | |
|----|--|----------------|----------------------|---------------------------------------|------------|---|
| 2 | Number of employees authorized to deploy as per license | Not Applicable | | | | 5 |
| 3 | Is the organization registered for EPF? | Complied | 1877441072MHTHA | 1181_13_section1_.pdf | 01.06.2049 | 5 |
| 4 | Is the organization registered for ESIC? | Complied | 34000309330000399 | 1181_14_section1_.pdf | 01.06.2049 | 5 |
| 5 | Is the organization registered for GSTN? | Complied | 27AAHCA6383Q1ZW | 1181_15_section1_.pdf | 01.06.2049 | 5 |
| 6 | Workmen compensation Policy / Group Insurance | Complied | H1039209 | 1181_16_section1_.pdf | 15.08.2023 | 5 |
| 7 | Are workers working hours complied with the current applicable law in the country? | Not Applicable | 0 | | | 5 |
| 8 | Are wages paid on the basis of Minimum Wages Act? | Complied | As per Minimum wages | 1181_18_section1_.pdf | 31.12.2023 | 5 |
| 9 | Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work) | Not Applicable | | | | 5 |
| 10 | Any complaint registered against the contractor in past under Labour laws | Not Applicable | | | | 5 |

**Total -
50**

Section 2 - Safety Performance

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|--|--------|---------|------------|-------|
| 1 | No. of Accidents (Medical Treatment) in last 2 years | 0 | | | 5 |
| 2 | No. of Fatalities (Verify from Govt. data / reference check) | 0 | | | 5 |
| 3 | No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident) | 0 | | | 5 |
| 4 | No. of Fire Incident in last 2 years | 0 | | | 5 |
| 5 | Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos. | 0 | | | 5 |

**Total -
25**

Section 3 - General EHS Systems

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|---|----------------|---------|------------|-------|
| 1 | HSE Policy (Provide evidence by supplying copies of relevant documents) | Not Applicable | | | 5 |
| 2 | Induction and Training (provide relevant documents) | Not Applicable | | | 5 |
| 3 | PPE's maintained in Good Condition | Yes | | | 5 |
| 4 | Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor) | Not Applicable | | | 5 |
| 5 | Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.) | Not Applicable | | | 5 |

**Total -
25**

Section 4 - EHS Practices

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|---|----------------|---------|------------|-------|
| 1 | Is the contract employee aware of Work Permit System / Work Permit Adherence? | Yes | | | 5 |
| 2 | Is the organization aware of Method Statement/ Method Statement Adherence? | Yes | | | 5 |
| 3 | Are the contract employees aware of Emergency Response Procedure? | Yes | | | 5 |
| 4 | Has the organization conducted a HIRA study in past / or as a part of current practice? | Not Applicable | | | 5 |
| 5 | Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed? | Yes | | | 5 |

**Total -
25**

Section 5 - Plant and Equipment

| Sr.No | Requirement Text | Answer | Details | Attachment | Score |
|-------|--|--------|---------|------------|-------|
| 1 | Are the tools and equipment used in good working condition? | Yes | | | 5 |
| 2 | Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines? | Yes | | | 5 |
| 3 | Is the holding handle of equipment in good condition? | Yes | | | 5 |
| 4 | Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top) | Yes | | | 5 |
| 5 | Do contract employees have correct licenses / certificates to operate the plants and equipment? | Yes | | | 5 |

**Total -
25**

Total Score

| Section | Score |
|---|------------|
| Section 1 Mandatory Requirement | 50 |
| Section 2 Safety Performance & System Awareness | 25 |
| Section 3 General EHS Systems | 25 |
| Section 4 EHS Practices | 25 |
| Section 5 Plant and Equipment | 25 |
| Total Score | 150 |

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

| Role | Employee | Request Status | Comments | Updated On |
|-----------------|---------------------------|----------------|---|---------------------|
| Department Head | 852618 - Manoranjan Sahoo | Approved | Vendor has updated & uploaded all relevant documents | Jun 30 2023 3:46PM |
| EHS | 400792 - Pravin Shinde | Approved | EHS related documents are found ok Dear HR team please look HR related compliances part | Jul 6 2023 10:12AM |
| HR | 400870 - Aniket Ade | Approved | Approved | Jul 13 2023 1:18PM |
| CorporateEHS | 400326 - Sunil Sonar | Approved | OK Approved | Jul 14 2023 12:41PM |
| HeadIR | 855987 - Kalyan Pawar | Approved | Approved | Jul 18 2023 10:14AM |