

## Contractor Assessment Request Details

<b>Assessment Type</b>	New
<b>Vendor</b>	
<b>Contractor</b>	Gangwar Book Binding Works
<b>Contractor Location</b>	Rudrapur
<b>Contractor Email ID</b>	Gangwar Book Binding Works
<b>Plant Code</b>	1126

## Preliminary Details For Evaluation

<b>Contractor Type</b>	Job Contractor
<b>Name of Company / Contractor</b>	Gangwar Book Binding Works.
<b>Contact Person Name</b>	Bhajan LaL
<b>Contact Number</b>	9675648191
<b>Work Description</b>	Invoice Serial Arranging & Book Binding.
<b>Previous ETL Contracts</b>	Bajaj Auto Ltd. Pantnaagar.
<b>Existing Clientele</b>	Perfetti Van Melle India Pvt. Ltd.
<b>Organizational Chart</b>	<a href="#">1277_OrganizationalChart_.pdf</a>
<b>Employees Head Count</b>	10
<b>Employees Deployed Count at ETL</b>	4
<b>Supervisors Count</b>	1
<b>Is Sub Contractor Nominated ?</b>	No
<b>Sub Contractor</b>	
<b>Contractors Financial Health &amp; Capability (Turnover in INR)</b>	5 Lakh
<b>C A Certificate</b>	<a href="#">1277_CACertificate_.pdf</a>
<b>Does your last two years balance sheet shows profit?</b>	Yes
<b>Balance Sheet</b>	<a href="#">1277_BalanceSheet_.pdf</a>
<b>Do you have at least 3 years of experience for carrying out similar activity?</b>	Yes
<b>Experience Certificate</b>	<a href="#">1277_ExperienceCertificate_.pdf</a>

## Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	MSME Certificate	<a href="#">1277_11_section1_.pdf</a>	01.07.2025	5

2	Number of employees authorized to deploy as per license	Complied	MSME Certificate	<a href="#">1277_12__section1_.pdf</a>	01.01.2024	5
3	Is the organization registered for EPF?	Complied	HKHLD1717853000	<a href="#">1277_13__section1_.pdf</a>	04.06.2025	5
4	Is the organization registered for ESIC?	Complied	61000454330001019	<a href="#">1277_14__section1_.pdf</a>	06.05.2025	5
5	Is the organization registered for GSTN?	Complied	05AJSPL4766D2ZX	<a href="#">1277_15__section1_.pdf</a>	01.07.2025	5
6	Workmen compensation Policy / Group Insurance	Complied	ESIC Available for Workman	<a href="#">1277_16__section1_.pdf</a>	06.05.2025	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	Total Working 8 Hours Only	<a href="#">1277_17__section1_.pdf</a>	01.01.2024	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	Salary Sheet	<a href="#">1277_18__section1_.pdf</a>	01.01.2024	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Complied	No Electrical Work	<a href="#">1277_19__section1_.pdf</a>	01.07.2025	0
10	Any complaint registered against the contractor in past under Labour laws	Complied	Declaration Form	<a href="#">1277_20__section1_.pdf</a>	26.02.2025	5

**Total -  
45**

## Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	No Accidents in Last 2 Years		5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	No Fatalities		5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	No Lost Time		5
4	No. of Fire Incident in last 2 years	0	No Incident in Last 2 Years		5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	No		5

**Total -  
25**

## Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	No	Follow ETL HSE Guideline/		0
2	Induction and Training (provide relevant documents)	Yes	Training Provided/		5
3	PPE's maintained in Good Condition	Yes	As per ETL Guideline/		5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	No			0
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	Follow ETL HSE Guideline/		5

**Total -  
15**

## Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	As per ETL Guideline/		5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	As per ETL Guideline/		5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	As per ETL Guideline/		5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	No	As per ETL Guideline/		0
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	As per ETL Guideline/		5

**Total -  
20**

### Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	As per ETL Guideline.		5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	As per ETL Guideline.		5
3	Is the holding handle of equipment in good condition?	Yes	As per ETL Guideline.		5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	As per ETL Guideline.		5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	As per ETL Guideline.		5

**Total -  
25**

### Total Score

Section	Score
<b>Section 1</b> Mandatory Requirement	45
<b>Section 2</b> Safety Performance & System Awareness	25
<b>Section 3</b> General EHS Systems	15
<b>Section 4</b> EHS Practices	20
<b>Section 5</b> Plant and Equipment	25
<b>Total Score</b>	<b>130</b>

The overall ranking of pre-qualification is 86 % (Semi Professional)

## Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	854150 - Lila Dhar Joshi	Resend	please ensure salary sheet and fill complete detail in section 3.	Jul 17 2023 12:57PM
Department Head	854150 - Lila Dhar Joshi	Resend	Salary Sheet does not comply the requirement. please attach salary sheet.	Jul 17 2023 1:17PM
Department Head	854150 - Lila Dhar Joshi	Resend	Please attach organization chart.	Jul 25 2023 11:17AM
Department Head	854150 - Lila Dhar Joshi	Approved	Ok	Jul 27 2023 10:24AM
EHS	855833 - Mahesh Joshi	Resend	Discuss with user Govind and fill properly.	Jul 27 2023 5:14PM
EHS	855833 - Mahesh Joshi	Resend	Pl. correct below. HSE Policy - NO (if available attach) HIRA Study - NO	Jul 28 2023 9:16AM
EHS	855833 - Mahesh Joshi	Approved	ok	Jul 29 2023 3:05PM
HR	841260 - Lalit Joshi	Approved	Okay	Jul 29 2023 5:36PM
CorporateEHS	400326 - Sunil Sonar	Approved	OK Approved	Jul 31 2023 1:01PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Jul 31 2023 8:33PM