

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	Sharma Caterers
Contractor Location	Aurangabad
Contractor Email ID	Sharma Caterers
Plant Code	1159

Preliminary Details For Evaluation

Contractor Type	Job Contractor
Name of Company / Contractor	Sharma Caterers
Contact Person Name	Sunil Sharma
Contact Number	07357735757
Work Description	Cafeteria
Previous ETL Contracts	Yes
Existing Clientele	Yes
Organizational Chart	1346_OrganizationalChart_.pdf
Employees Head Count	10
Employees Deployed Count at ETL	4
Supervisors Count	1
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	16,00,000
C A Certificate	1346_CACertificate_.pdf
Does your last two years balance sheet shows profit?	Yes
Balance Sheet	1346_BalanceSheet_.pdf
Do you have at least 3 years of experience for carrying out similar activity?	Yes
Experience Certificate	1346_ExperienceCertificate_.pdf

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	106356642003	1346_11_section1_.pdf	01.06.2024	5

2	Number of employees authorized to deploy as per license	Complied	106356642003	1346_12__section1_.pdf	01.06.2024	5
3	Is the organization registered for EPF?	Complied	NGAUR3034394000	1346_13__section1_.pdf	01.06.2024	5
4	Is the organization registered for ESIC?	Complied	25000290330001102	1346_14__section1_.pdf	01.06.2024	5
5	Is the organization registered for GSTN?	Complied	272300381681TRN	1346_15__section1_.pdf	01.06.2024	5
6	Workmen compensation Policy / Group Insurance	Complied	Cover Under ESIC	1346_16__section1_.pdf	01.06.2024	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	Self Declaration attached.	1346_17__section1_.pdf	01.06.2024	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	Self Declaration attached.	1346_18__section1_.pdf	01.06.2024	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable			01.06.2024	5
10	Any complaint registered against the contractor in past under Labour laws	Complied	Self Declaration attached.	1346_20__section1_.pdf	01.06.2024	5

**Total -
50**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Fire Incident in last 2 years	0	Nil	1346_24__section2_.pdf	5
2	No. of Accidents (Medical Treatment) in last 2 years	0	Nil	1346_21__section2_.pdf	5
3	No. of Fatalities (Verify from Govt. data / reference check)	0	Nil	1346_22__section2_.pdf	5
4	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	Nil	1346_23__section2_.pdf	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	Nil	1346_25__section2_.pdf	5

**Total -
25**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	No	As per company rule we will follow		0
2	Induction and Training (provide relevant documents)	Yes	We provide		5
3	PPE's maintained in Good Condition	Yes	Yes	1346_28__section3_.pdf	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	Yes		5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	Yes		5

**Total -
20**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	Yes	1346_31__section4_.pdf	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	Yes		5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	Yes		5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	No	No		0
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	Yes		5

**Total -
20**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	Yes	1346_36__section5_.pdf	5
2	Is the holding handle of equipment in good condition?	Yes	Yes	1346_38__section5_.pdf	5
3	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	Yes	1346_39__section5_.pdf	5
4	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	Yes	1346_40__section5_.pdf	5
5	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	Yes	1346_37__section5_.pdf	5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	20
Section 4 EHS Practices	20
Section 5 Plant and Equipment	25
Total Score	140

The overall ranking of pre-qualification is 93 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	400559 - Vidwat Chitre	Approved	ok.	Sep 26 2023 4:30PM
EHS	856015 - Pravin Mogal	Resend	No any attachment found in section 2,3,4,5 Please Upload required docs	Sep 26 2023 4:54PM
EHS	856015 - Pravin Mogal	Approved	Ok varified Section 2,3,4,5, need to attached valid Medical certificate	Sep 27 2023 1:08PM
HR	401622 - Gajanan Malode	Approved	PF ESIC & other registration is verified and found okay.	Sep 27 2023 1:14PM
CorporateEHS	400326 - Sunil Sonar	Resend	Please attach PF certificate not a application	Oct 4 2023 10:47AM
CorporateEHS	400326 - Sunil Sonar	Approved	OK Approved	Oct 6 2023 3:41PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Oct 9 2023 6:21PM