

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	GITANJALI
Contractor Location	RUDRAPUR
Contractor Email ID	GITANJALI
Plant Code	1157

Preliminary Details For Evaluation

Contractor Type	Job Contractor
Name of Company / Contractor	GITANJALI ENTERPRISES
Contact Person Name	GD PANDEY
Contact Number	9837633965
Work Description	REFRACTORY LINING, FURNACE REVAMPING FABRICATION
Previous ETL Contracts	NO
Existing Clientele	NO
Organizational Chart	1557_OrganizationalChart_.docx
Employees Head Count	10
Employees Deployed Count at ETL	8
Supervisors Count	2
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	800000
C A Certificate	1557_CACertificate_.pdf
Does your last two years balance sheet shows profit?	Yes
Balance Sheet	1557_BalanceSheet_.pdf
Do you have at least 3 years of experience for carrying out similar activity?	No
Experience Certificate	

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	UDYAM-UK-12-0036828	1557_11_section1_.pdf	01.03.2029	5

2	Number of employees authorized to deploy as per license	Complied	UDYAM-UK-12-0036828	1557_12__section1_.pdf	01.01.2025	5
3	Is the organization registered for EPF?	Complied	10001365500HLD	1557_13__section1_.pdf	01.01.2025	5
4	Is the organization registered for ESIC?	Complied	61000602560001099	1557_14__section1_.pdf	01.01.2025	5
5	Is the organization registered for GSTN?	Complied	05AXFPP3954Q1ZS	1557_15__section1_.pdf	01.01.2025	5
6	Workmen compensation Policy / Group Insurance	Complied	61000602560001099	1557_16__section1_.pdf	01.01.2025	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	YES WE COMPILED WITH CURRENT APPLICABLE LAW COUNTR	1557_17__section1_.pdf	01.01.2025	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	YES WAGES PAID ON MINIMUM WAGES	1557_18__section1_.pdf	01.01.2025	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable	WE DO NOT WORK ANY ELECTRICAL		01.01.2025	5
10	Any complaint registered against the contractor in past under Labour laws	Complied	NO ANY COMPLAINT REGISTER	1557_20__section1_.pdf	01.01.2025	5

Total - 50

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	NO ANY ACCIDENT REPORTED		5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	NO ANY FATALITIES		5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	NO LOST TIME INJURIES		5
4	No. of Fire Incident in last 2 years	0	NO FIRE ACCIDENT		5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	NO		5

Total - 25

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	No	We will follow ETL safety policy at site policy		0
2	Induction and Training (provide relevant documents)	Yes	we provide proper Induction and training to our employees		5
3	PPE's maintained in Good Condition	Yes	Yes, we do maintain PPE's in good condition		5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	No	We are a micro level msme and we only conduct primarily medical test for our employees		0
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	Yes, We do maintain our hand tools and machinery in good condition		5

Total - 15

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	Work permit is a document or written permit that is used to control certain types of work that could potentially endanger workers		5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	A method statement as its name implies is a step wise statement or method described to perform a certain activity or operation		5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	An emergency response procedure is the plan of actions that are to be taken in the event of an emergency		5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	No			0
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	Yes we do follow safe work procedure		5

**Total -
20**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	Yes, we do have all our tools & equipment in good working condition		5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	Yes, all our tools & equipment have standard like ISI mark		5
3	Is the holding handle of equipment in good condition?	Yes	Yes, we keep all machineries & tools holding handle in good condition and keep replacing if observed damaged		5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	Yes, we do care about current leakages so never allow any cut or jointed wire during work progress		5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	Yes our skilled labor is certified for skill-based work like welding		5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	15

Section 4 EHS Practices	20
Section 5 Plant and Equipment	25
Total Score	135

The overall ranking of pre-qualification is 90 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	400519 - Awaneesh singh Baghel	Approved	OK , FORWARD TO SAFETY	Nov 9 2023 4:12PM
EHS	855833 - Mahesh Joshi	Resend	Pl. Get it correct.	Nov 9 2023 4:29PM
EHS	855833 - Mahesh Joshi	Resend	Pl. Get it correct.	Nov 9 2023 4:29PM
EHS	855833 - Mahesh Joshi	Resend	As discussed, pl. correct it.	Nov 9 2023 4:54PM
EHS	855833 - Mahesh Joshi	Approved	OK	Nov 9 2023 5:11PM
HR	841260 - Lalit Joshi	Approved	Okay.	Nov 18 2023 9:04AM
CorporateEHS	400358 - Piyush Jaiswal	Approved	okay	Nov 22 2023 1:54PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Nov 28 2023 1:31PM