

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	PHOENIX FACILITY SERVICES
Contractor Location	Pune
Contractor Email ID	PHOENIX FACILITY SERVICES
Plant Code	1107

Preliminary Details For Evaluation

Contractor Type	Labour Contractor
Name of Company / Contractor	PHOENIX FACILITY SERVICES
Contact Person Name	SAGAR JAGTAP
Contact Number	9881660990
Work Description	ALL TYPES OF INSUSTRIAL LABOUR SUPPLY, HOUSEKEEPING, TRAINING, PLACEMENT
Previous ETL Contracts	NOT
Existing Clientele	WIPRO PARI PRIVATED LIMITED, ILJIN GLOBAL INDIA PRIVATE LIMITED, ACG PAM PHARMA TECHNOLOGIES PVT LTD, GODREJ & BOYCE MANUFACTURING CO LTD
Organizational Chart	
Employees Head Count	890
Employees Deployed Count at ETL	890
Supervisors Count	12
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	3.5 CR
C A Certificate	1978_CACertificate_.pdf
Does your last two years balance sheet shows profit?	No
Balance Sheet	
Do you have at least 3 years of experience for carrying out similar activity?	No
Experience Certificate	

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	110425772103	1978_11_section1_.pdf	31.03.2025	5

2	Number of employees authorized to deploy as per license	Complied	-	1978_12_section1_.pdf	31.03.2025	5
3	Is the organization registered for EPF?	Complied	-	1978_13_section1_.png	31.03.2025	5
4	Is the organization registered for ESIC?	Complied	-	1978_14_section1_.png	31.03.2025	5
5	Is the organization registered for GSTN?	Complied	27CXVPS4639D1ZS	1978_15_section1_.pdf	31.03.2025	5
6	Workmen compensation Policy / Group Insurance	Complied	-	1978_16_section1_.pdf	31.03.2025	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	-	1978_17_section1_.pdf	31.03.2025	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	-	1978_18_section1_.pdf	31.03.2025	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Complied	-	1978_19_section1_.pdf	31.03.2025	5
10	Any complaint registered against the contractor in past under Labour laws	Complied	-	1978_20_section1_.pdf	31.03.2025	5

**Total -
50**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	Details mentioned in the attachment	1978_21_section2_.pdf	5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	Details mentioned in the attachment	1978_22_section2_.pdf	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	Details mentioned in the attachment	1978_23_section2_.pdf	5
4	No. of Fire Incident in last 2 years	0	Details mentioned in the attachment	1978_24_section2_.pdf	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	Details mentioned in the attachment	1978_25_section2_.pdf	5

**Total -
25**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes	Details mentioned in the attachment	1978_26_section3_.pdf	5
2	Induction and Training (provide relevant documents)	Yes	Details mentioned in the attachment	1978_27_section3_.pdf	5
3	PPE's maintained in Good Condition	Yes	Details mentioned in the attachment	1978_28_section3_.pdf	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	Details mentioned in the attachment	1978_29_section3_.pdf	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	Details mentioned in the attachment	1978_30_section3_.pdf	5

**Total -
25**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	Details Mentioned in the attachment	1978_31_section4_.pdf	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	Details Mentioned in the attachment	1978_32_section4_.pdf	5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	Details Mentioned in the attachment	1978_33_section4_.pdf	5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Yes	Details Mentioned in the attachment	1978_34_section4_.pdf	5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	Details Mentioned in the attachment	1978_35_section4_.pdf	5

**Total -
25**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	Details Mentioned in the Attachment	1978_37_section5_.pdf	5
2	Is the holding handle of equipment in good condition?	Yes	Details Mentioned in the Attachment	1978_38_section5_.pdf	5
3	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	Details Mentioned in the Attachment	1978_39_section5_.pdf	5
4	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	Details Mentioned in the Attachment	1978_40_section5_.pdf	5
5	Are the tools and equipment used in good working condition?	Yes	Details Mentioned in the Attachment	1978_36_section5_.pdf	5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	25
Section 4 EHS Practices	25
Section 5 Plant and Equipment	25
Total Score	150

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	302008 - Sunil Pate	Resend	Please Re Submit With Applicable details	Apr 22 2024 2:02PM
Department Head	302008 - Sunil Pate	Resend	Kindly Update	Apr 25 2024 11:57AM
Department Head	302008 - Sunil Pate	Approved	Done	Apr 25 2024 12:21PM
EHS	401380 - Subin M	Approved	Safety Part Ok HSE Policy and Medical fitness received on mail HR Please check Your end	Apr 29 2024 4:05PM
HR	402005 - Chandrashekhar Patle	Approved	ESIC Registration Certificate received on mail. providing NAPS/NATS Contractor Approved	Apr 29 2024 4:36PM
CorporateEHS	400326 - Sunil Sonar	Approved	OK Approved	Apr 30 2024 1:59PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Apr 30 2024 2:25PM