

## Contractor Assessment Request Details

<b>Assessment Type</b>	New
<b>Vendor</b>	
<b>Contractor</b>	Star Automation
<b>Contractor Location</b>	Sanand
<b>Contractor Email ID</b>	Star Automation
<b>Plant Code</b>	1136

## Preliminary Details For Evaluation

<b>Contractor Type</b>	Need Based Contractor
<b>Name of Company / Contractor</b>	STAR AUTOMATION SOLUTION
<b>Contact Person Name</b>	NARENDRA KUSHWAH
<b>Contact Number</b>	7567773311
<b>Work Description</b>	INDUSTRIAL AUTOMATION, SPECIAL PURPOSE MACHINE,AUTOMATION SPARES, ELECTRICAL WORK
<b>Previous ETL Contracts</b>	NA
<b>Existing Clientele</b>	FCC CLUCH, GABRIAL SANAND, ADIENT SANAND, TATA AUTOCOMP,ZANINI INDIA,TATA FICOSA,MAHLE ANAND THERMAL PVT LTD, ALP NISHIKAWA
<b>Organizational Chart</b>	<a href="#">2381_OrganizationalChart_.pdf</a>
<b>Employees Head Count</b>	9
<b>Employees Deployed Count at ETL</b>	2
<b>Supervisors Count</b>	1
<b>Is Sub Contractor Nominated ?</b>	No
<b>Sub Contractor</b>	
<b>Contractors Financial Health &amp; Capability (Turnover in INR)</b>	19606722
<b>C A Certificate</b>	<a href="#">2381_CACertificate_.pdf</a>
<b>Does your last two years balance sheet shows profit?</b>	Yes
<b>Balance Sheet</b>	<a href="#">2381_BalanceSheet_.pdf</a>
<b>Do you have at least 3 years of experience for carrying out similar activity?</b>	Yes
<b>Experience Certificate</b>	<a href="#">2381_ExperienceCertificate_.pdf</a>

## Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	GJ-01-0016340	<a href="#">2381_11_section1_.pdf</a>	01.09.2028	5

2	Number of employees authorized to deploy as per license	Complied	MSME ATTACHED	<a href="#">2381_12_section1_.pdf</a>	01.09.2028	5
3	Is the organization registered for EPF?	Complied	10001478333AHD	<a href="#">2381_13_section1_.pdf</a>	01.09.2028	5
4	Is the organization registered for ESIC?	Complied	Declaration Attached	<a href="#">2381_14_section1_.pdf</a>	01.09.2028	5
5	Is the organization registered for GSTN?	Complied	24GUCPK7554P1ZY	<a href="#">2381_15_section1_.pdf</a>	01.09.2050	5
6	Workmen compensation Policy / Group Insurance	Complied	4010/358772427/00/000	<a href="#">2381_16_section1_.pdf</a>	01.09.2025	5
7	Are workers working hours complied with the current applicable law in the country?	Complied	Declaration Attached	<a href="#">2381_17_section1_.pdf</a>	01.09.2028	5
8	Are wages paid on the basis of Minimum Wages Act?	Complied	Declaration Attached	<a href="#">2381_18_section1_.pdf</a>	01.09.2028	5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Complied	7033	<a href="#">2381_19_section1_.pdf</a>	01.09.2050	5
10	Any complaint registered against the contractor in past under Labour laws	Complied	Declaration Attached	<a href="#">2381_20_section1_.pdf</a>	01.09.2028	5

**Total -  
50**

## Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0	No any accident reported- Sheet Attached	<a href="#">2381_21_section2_.pdf</a>	5
2	No. of Fatalities (Verify from Govt. data / reference check)	0	No any fatality reported- Sheet Attached	<a href="#">2381_22_section2_.pdf</a>	5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0	No any injuries reported- Sheet Attached	<a href="#">2381_23_section2_.pdf</a>	5
4	No. of Fire Incident in last 2 years	0	No any fire incidents- Sheet Attached	<a href="#">2381_24_section2_.pdf</a>	5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0	No any injuries reported - Sheet Attached	<a href="#">2381_25_section2_.pdf</a>	5

**Total -  
25**

## Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes	We have our own HES policy but we always follow ETL HES Policy at Site	<a href="#">2381_26_section3_.pdf</a>	5
2	Induction and Training (provide relevant documents)	Yes	We Appoint Trained Persons for the particular Job	<a href="#">2381_27_section3_.pdf</a>	5
3	PPE's maintained in Good Condition	Yes	Ensuring PPE Awareness and confirming during Work Permit Filling	<a href="#">2381_28_section3_.pdf</a>	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Yes	Confirming As per client requirement if any Medical fitness test conducting as per customer demand	<a href="#">2381_29_section3_.pdf</a>	5

5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Yes	Self-inspection and correction if required on Immediate basis	<a href="#">2381_30_section3_.pdf</a>	5
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**Total -  
25**

## Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Yes	We have our own Work permit policy but we always follow ETL Work Permit at Site	<a href="#">2381_31_section4_.pdf</a>	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Yes	We are Follow of the method statement as any doing of the job is a step wise statement or method described to perform a job activity or operation	<a href="#">2381_32_section4_.pdf</a>	5
3	Are the contract employees aware of Emergency Response Procedure?	Yes	An emergency response procedure is the plan of actions that are to be taken in the event of an emergency	<a href="#">2381_33_section4_.pdf</a>	5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Yes	HIRA Study has been conducted and attached	<a href="#">2381_34_section4_.xlsx</a>	5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Yes	Incorporated in HIRA Study. Following Work permit system to ensure safety	<a href="#">2381_35_section4_.xlsx</a>	5

**Total -  
25**

## Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Yes	Our Tools and Cables are good working Condition - Insp Sheet Attached	<a href="#">2381_36_section5_.pdf</a>	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Yes	Yes, all our tools & equipment have standard like ISI mark, Like Bosch, Hitachi, Ingco Etc	<a href="#">2381_37_section5_.pdf</a>	5
3	Is the holding handle of equipment in good condition?	Yes	Yes, all tools holding handle in good condition and keep replacing if observed damaged	<a href="#">2381_38_section5_.pdf</a>	5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Yes	Our Tools and Cables are good working Condition	<a href="#">2381_39_section5_.pdf</a>	5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Yes	Not Using such Equipment's needs certificate / License to Operate		5

**Total -  
25**

## Total Score

Section	Score
<b>Section 1</b> Mandatory Requirement	50

<b>Section 2</b> Safety Performance & System Awareness	25
<b>Section 3</b> General EHS Systems	25
<b>Section 4</b> EHS Practices	25
<b>Section 5</b> Plant and Equipment	25
<b>Total Score</b>	<b>150</b>

The overall ranking of pre-qualification is 100 % (Professional)

### Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	401482 - Rahul Suyal	Approved	Approved	Sep 10 2024 9:56AM
HR	402350 - Vipin Dhiman	Approved	All documents are okay need to comply as per declaration given by contractor.	Sep 10 2024 10:51AM
EHS	402189 - Chirag Vala	Approved	ok approved	Sep 10 2024 11:18AM
CorporateEHS	400326 - Sunil Sonar	Approved	OK approved	Sep 16 2024 3:24PM
HeadIR	855987 - Kalyan Pawar	Approved	Approved	Sep 18 2024 11:11AM