

Contractor Assessment Request Details

Assessment Type	New
Vendor	
Contractor	Medhavi Aspire Pvt. Ltd
Contractor Location	KOLKATA
Contractor Email ID	Medhavi Aspire Pvt. Ltd
Plant Code	1113

Preliminary Details For Evaluation

Contractor Type	Labour Contractor
Name of Company / Contractor	Medhavi Aspire Private Limited
Contact Person Name	Stalin J
Contact Number	9263837074
Work Description	NAPS/NATS Compliance
Previous ETL Contracts	Nil
Existing Clientele	Perfetti Van Melle Private Limited
Organizational Chart	2517_OrganizationalChart_.pdf
Employees Head Count	100
Employees Deployed Count at ETL	100
Supervisors Count	1
Is Sub Contractor Nominated ?	No
Sub Contractor	
Contractors Financial Health & Capability (Turnover in INR)	8394611.50
C A Certificate	2517_CACertificate_.pdf
Does your last two years balance sheet shows profit?	Yes
Balance Sheet	2517_BalanceSheet_.pdf
Do you have at least 3 years of experience for carrying out similar activity?	Yes
Experience Certificate	2517_ExperienceCertificate_.pdf

Section 1 - Mandatory Requirement

Sr.No	Requirement Text	Options	License / Registration No. / Policy No.	Attachment	Valid Till	Score
1	License under the Factory Act.1948 / Contract Labor Act / Shop Act	Complied	UDYAM-WB-10-0023923	2517_11_section1_.pdf	02.09.2025	5

2	Number of employees authorized to deploy as per license	Complied	100	2517_12__section1_.pdf	02.09.2025	5
3	Is the organization registered for EPF?	Not Applicable				5
4	Is the organization registered for ESIC?	Not Applicable				5
5	Is the organization registered for GSTN?	Complied	19AANCM6352P1ZK	2517_15__section1_.pdf	01.12.2025	5
6	Workmen compensation Policy / Group Insurance	Complied	OG-25-2401-2802-00000147	2517_16__section1_.pdf	16.09.2025	5
7	Are workers working hours complied with the current applicable law in the country?	Not Applicable				5
8	Are wages paid on the basis of Minimum Wages Act?	Not Applicable				5
9	Licensed Electrical Supervisor / Electrician If Applicable (For Electrical Work)	Not Applicable				5
10	Any complaint registered against the contractor in past under Labour laws	Not Applicable				5

**Total -
50**

Section 2 - Safety Performance

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	No. of Accidents (Medical Treatment) in last 2 years	0			5
2	No. of Fatalities (Verify from Govt. data / reference check)	0			5
3	No. of Lost time injuries as per Factories Act 1948 (Injured person not able to work more than 48 hours from time of accident)	0			5
4	No. of Fire Incident in last 2 years	0			5
5	Has the organisation been prosecuted for an HSE breach or injury to an employee? Specify nos.	0			5

**Total -
25**

Section 3 - General EHS Systems

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	HSE Policy (Provide evidence by supplying copies of relevant documents)	Yes	HSE Policy	2517_26__section3_.pdf	5
2	Induction and Training (provide relevant documents)	Not Applicable		2517_27__section3_.pdf	5
3	PPE's maintained in Good Condition	Not Applicable		2517_28__section3_.pdf	5
4	Health monitoring of Employees - Medical Check Up Done for employee's as per Form 7 (date / Fitness Certificate from AFIH doctor)	Not Applicable		2517_29__section3_.pdf	5
5	Does the organization regularly inspect and maintain hand tools, machinery (cranes, vehicles, hoists/lifting tools, etc.)	Not Applicable		2517_30__section3_.pdf	5

**Total -
25**

Section 4 - EHS Practices

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Is the contract employee aware of Work Permit System / Work Permit Adherence?	Not Applicable		2517_31_section4_.pdf	5
2	Is the organization aware of Method Statement/ Method Statement Adherence?	Not Applicable		2517_32_section4_.pdf	5
3	Are the contract employees aware of Emergency Response Procedure?	Not Applicable		2517_33_section4_.pdf	5
4	Has the organization conducted a HIRA study in past / or as a part of current practice?	Not Applicable		2517_34_section4_.pdf	5
5	Does the organization have and follow safe work procedures, documents which define how risks relevant to the contracted activities are managed?	Not Applicable		2517_35_section4_.pdf	5

**Total -
25**

Section 5 - Plant and Equipment

Sr.No	Requirement Text	Answer	Details	Attachment	Score
1	Are the tools and equipment used in good working condition?	Not Applicable		2517_36_section5_.pdf	5
2	Do the tools and equipment comply with standards such as ISI Mark / Energy Efficient 5 star rating guidelines?	Not Applicable		2517_37_section5_.pdf	5
3	Is the holding handle of equipment in good condition?	Not Applicable		2517_38_section5_.pdf	5
4	Are all plants and equipment compliant with the safety requirements? (including not damaged cables, no loose connections, equipped with 3 pin top)	Not Applicable		2517_39_section5_.pdf	5
5	Do contract employees have correct licenses / certificates to operate the plants and equipment?	Not Applicable		2517_40_section5_.pdf	5

**Total -
25**

Total Score

Section	Score
Section 1 Mandatory Requirement	50
Section 2 Safety Performance & System Awareness	25
Section 3 General EHS Systems	25
Section 4 EHS Practices	25
Section 5 Plant and Equipment	25
Total Score	150

The overall ranking of pre-qualification is 100 % (Professional)

Approval Process History

Role	Employee	Request Status	Comments	Updated On
Department Head	854830 - Dhanabala Venkatachalapathy	Approved	OK	Dec 16 2024 5:17PM
HR	400084 - Krishnamoorthy D.	Approved	OK	Dec 16 2024 5:18PM
EHS	401676 - G Vivekkumar	Approved	Above vendor is apprentices registration service propose only. Not a manpower service.	Dec 21 2024 8:56AM
CorporateEHS	402023 - Rupesh Yadav	Resend	The vendor declaration on the justification on not-apply is required. Any policy document required to be signed and date by the org. top leadership - which is missing in the attachment.	Dec 21 2024 12:36PM
CorporateEHS	402023 - Rupesh Yadav	Approved	Approved based on the declared scope. Ensure in case of physical deployment of manpower.	Dec 23 2024 3:19PM