

Employees' Provident Fund Organisation

S.R.O WHITEFIELD.

36, Lakshmi complex, NH-4
K.R.Puram, Bangalore 560036

Ph. 25611955 FAX:25610209

E mail: epfokrpbglr@hotmail.com

No.KN/WF/ENF/52063/²⁰⁰ /2009

Date : 11.12.2009

To
The Proprietrix
M/s. Vishaka Structuralis
#4, Building No. 726/3,
Ramamurthy Nagar Main Road,
Dodda Banaswadi,
Bangalore 560043

KN/WF/52063

Sir,

On the basis of particulars furnished by you, it is evident that :

a) Your establishment/factory viz **M/s. Vishaka Structuralis** is engaged in rendering **Expert Services** under Schedule I / Classes of establishments under **Section 1(3)(b)** of the Employees' Provident Funds and Miscellaneous Provisions Act 1952.

b) That the said establishment /p factory has employed **20** persons as on **15.10.2009**.

c) Therefore, the provisions of EPF & Misc. Provisions Act 1952, and the schemes framed there under are applicable to your above mentioned establishment together with head office and its branches/departments whether situated at the same place or at a different place with effect from **15.10.2009** subject to further verification of your records for the earlier period.

(2) The Code No. **KN/WF/52063** is allotted to your establishment for the purpose of making compliance with the various provisions of the EPF & MP Act 1952, and the schemes framed thereunder namely EPF Scheme 1952, Employees Pension Scheme 1995 and Employees Deposit Linked Insurance Scheme 1976. This Code number should be invariably quoted in all the correspondence with this office.

(5) The Deposit in the above accounts, viz, 1, 2, 10, 21 22 are to be made by combined challan and triplicate copies of the challans one received from the Bank should be forwarded to this office duly attached with form No. 12A (Revised as explained below):

You are required to maintain/forward the following returns :

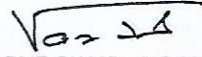
- (i) Form No. 9 under EPF 1952 These are to be submitted to this office once, in Scheme respect of those employees who are required or entitled to become member on the date the factory / establishment is covered under the Scheme.
- (ii) Form No. 2 under the EPF Scheme and also Under Employees Pension Scheme 1995 These are to be obtained in duplicate from every member for submission to this office.
- (iii) Form 5A This is to be submitted to this office in duplicate. Any subsequent change in ownership is also to be notified to this office through this form.
- (iv) Form 3-A Form No. 3-A This is to be maintained at the factory / establishment in respect of every employee who is a member in which the contribution paid by the P.F. are to be posted every month.
- (iii) Form No. 6-A This is the annual return of contribution and is to be submitted to this office within 30 days of the close of the financial year, (i.e. 30th April) along with Form 3-A (Last contribution to be shown for February payable in March each year)
- (iv) Form No. 12-A This is the monthly return of contributions and is to be submitted to this office by 25th every following month. Triplicate copies of the challans in support of the deposits made in the State Bank of India should be attached with this.
- (v) Form No. 5&10 These are the returns of employees who have become new members or have left the service in the month and are to be submitted to this office before the 15th of the following month irrespective of whether the particulars are 'Nil' for any month.

6. All the forms prescribed under the Employees Provident Funds Scheme 1952, the Employees Pension Scheme, 1995 and the Deposit Linked Insurance, 1976, are available in PF office and will be SUPPLIED FREE OF COST on receipt of your incant.

7. Regarding Pension Fund Contributions, it should be separated from the Employees share of Provident Fund contribution and shown separately in the respective form and remitted separately in A/c no. 10 forthwith.

8. In case, the employees shown in Form-9 were the members of the establishment's Private Provident Fund as the commencement of the Scheme, the accumulations in the Provident Fund standing to their credit should be remitted into the State Bank of India to the credit of EPF A/c no. 1 through the prescribed challans and the triplicate copy of the challans sent to this office. All the amounts relating to the Provident Fund accumulations lying invested in the securities should be transferred to the EPF within 1 month by having the Securities transferred to and endorsed in favour of the Central Board of Trustees, Employees Provident Fund and the Securities thus transferred should be sent to this office. A note containing the instructions in the matter of transfer to these accumulations is enclosed. Cash on hand in relation to the accounts of the private Provident Fund should be remitted within 10 days from the date of this communication failing which damages at the prescribed rates will have to be paid by you on the delayed remittances made in cash after the due date.

The receipt of this letter along with the enclosures may kindly be acknowledged.


ASSISTANT PROVIDENT FUND COMMISSIONER (ENF)
SUB-REGIONAL OFFICE, WHITEFIELD
BANGALORE

Copy to:

1. The Enforcement officer, Bangalore Division _____ Smt. _____ for watching compliance. He/She is to obtain 5A in duplicate in respect of the establishment immediately.
2. Accounts Branch, Sub-Accounts office through Co-ordinator.
3. PD Cell
4. EDP Cell For information.

ASSISTANT PROVIDENT FUND COMMISSIONER (ENF)
SUB-REGIONAL OFFICE, WHITEFIELD
BANGALORE.

DETAILS OF CONTRIBUTION

		<u>E.E.</u>	<u>E.R.</u>
A/c	1	10% / 12%	1.67% / 3.67%
A/c	10	-	8.33%
A/c	21	-	0.50%
A/c	2	-	1.10% (min. Rs. 5/-)
A/c	22	-	0.01% (min Rs. 2/-)

[Note : Please remit only at the following branches;

State Bank of India - NAL, Kadugodi, Mahadevapura, Doorvananagar, Hoskote, Kolar, Chickballapur, Chintamani.

State Bank of Mysore - Kolar, KCH, HEML Nagar, Gaunbidanur, Mahur, Mulbagal, Srinivasapur, Bangarpet, Siddlaghatta, Chintamani, Chickballapur.]