**EMERGENCY RESPONSE PLAN**

* All Employees are required to notify the supervisor of any work related injury or illness no matter how minor it’s nature
* When anyone is injured in the work place the following steps will be taken:

1. First person on the scene will call for help and check that the area is safe
2. First aid will be administered

.

1. If necessary, an ambulance will be called or the injured person will be drive to the hospital by an employee
2. The scene will be made secure for the investigation if required.
3. The supervisor will call family members.

**TRAINING AND ORIENTATION**

All employees will be trained in this emergency response plane at the time of hire.

All employees will receive instruction on the power use of fire extinguishers and fire suppression system.

The supervisor will have a copy of this emergency response plane on -site in his /her truck, in the maintained trailer or with the fuel pumping unit at all time.

**EMERGENCY RESPONSE CONTACTS**

MAIN GATE: - Mr.

AMBULANCE: - 101 Mr.

For, **Kalyani Strategic Management Services Limited**

Mr. Raju Kalyankar

(Regional Manager)