



Ref. No.

Date: 01-09-2023

Work Permit System

We M/s Compuscan Security & Services. Generally use 3 types of permit are as follows.

1. Hot work
2. Height Work
3. General Work

Procedure to complete the work permit are as follows,

1. Mention date and time of work to be done
2. Mention department of *work* to be done
3. Correct information of worker to be present at the time of work
4. Verification from user department
5. Confirmation from Area HOD
6. Signature from HR after verification of CSM
7. Signature from *Plant* Head/Operation Head
8. Closure of W/P from the user department after completion of work assigned.

For. Compuscan Security & Services



