

To

Endurance Technology Pvt Ltd

**Sub: Regarding Safety Communication to employee.**

Dear Sir,

This is concern to inform you that, process of safety communication to employee are given below:

1. Morning Meeting before start of work
2. Safety tools box meeting daily
- 3, Weekly safety Meeting

Thanking and assuring is best attention to you at all the times.

For Makino India Pvt Ltd

Authorized Signature