

GODREJ TOOLING DIVISION, VIKHROLI. DIFFERENT TRAINING MODULES & CONTENTS

SR. NO.	TRAINING SUBJECT	CONTENTS OF TRAINING
1	SAFETY INDUCTION (GENERAL SAFETY)	<ol style="list-style-type: none"> 1. OHS Policy & Safety at work place 2. Identification of unsafe act & unsafe condition. 3. Accidents & their types & reporting 4. General safety rules & regulations 5. Hazards associated in various activity 6. Dos & don'ts 7. Housekeeping 8. Importance of safety sinages at work place 9. Use of PPEs 10. Machine, hand tool, power tool safety, 11. Importance of safety guards & safety interlocks 12. Fire safety, OEP, Role & Responsibility
2	FIRE SAFETY	<ol style="list-style-type: none"> 1. Basics of Fire. 2. Causes of fire 2. Classes of fire 3. Fire triangle 4. Fire extinguishing techniques 5. Types of different fire extinguishers 6. Use of different types of fire extinguishers 7. Fire prevention techniques
3	WELDING SAFETY	<ol style="list-style-type: none"> 1. What is welding 2. Types of welding 3. Hazards associated in welding activity 4. Hazard control measures 5. Safety during welding activity. 6. Dos & Don'ts 7. Required PPEs
4	GAS CYLINDER SAFETY	<ol style="list-style-type: none"> 1. Hazards associated in gas cylinder handling 2. Safe handling techniques during handling gas cylinders 3. Safety during transportation 4. Safe Storage of gas cylinders 5. Required PPEs
5	MATERIAL HANDLING	<ol style="list-style-type: none"> 1. Different material handling techniques 2. Hazards associated during Manual material handling and by means of & mechanical equipment's. 3. Material lifting techniques 4. Ergonomically safety 5. Safe Use of lifting tools & tackles 6. Operator's roles & responsibilities during work activity. 7. Required PPEs 8. Safe stacking of material
6	MACHINE GUARDING	<ol style="list-style-type: none"> 1. Types of guards 2. Importance of guard 3. Hazards associated while working on moving machine 4. Operators roles & responsibility while working on machine 5. Inspection of guards 6. Required PPEs

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7	CHEMICAL HANDLING	<ol style="list-style-type: none"> 1. Hazards associated with chemicals 2. Safe handling & storage of chemicals 3. Required PPEs 4. MSDS of chemicals 5. First aid in chemical exposures 6. Unsafe act & unsafe conditions
8	SAFE SLINGING PRACTICES	<ol style="list-style-type: none"> 1. Safe use of Lifting tools & tackles 2. SWL of lifting tools & tackles 3. Hazards associated with slinging activity 4. Types of slings & different techniques 5. Testing & inspection of lifting tools & tackles 6. Operators roles & responsibilities 7.
9	HOUSEKEEPING	<ol style="list-style-type: none"> 1. Definition & basic of housekeeping 2. Importance of housekeeping 3. Basic of 1S, 2S 4. Unsafe act & unsafe conditions 5. Importance of emergency equipment's
10	OHS POLICY	<ol style="list-style-type: none"> 1. Message from CMD 2. OHS Policy 3. Organization structure 4. Roles & responsibilities of personnel
11	FIRST AID	<ol style="list-style-type: none"> 1. ABC 2. Dressings 3. CPR 4. Fracture & Burns
12	HAND & POWER TOOLS	<ol style="list-style-type: none"> 1. Types of hand tools & power tools 2. Hazards associated during use 3. Inspection & checking for defects 4. LOTO 5. Required PPEs 6.
13	GRINDING SAFETY	<ol style="list-style-type: none"> 1. Hazards associated with grinding activity 2. Safety precautions in grinding activity 3. RPM of machine & wheel 4. Safety during changing wheel of grinder machine 5. Required PPE 6.
14	FORKLIFT SAFETY	<ol style="list-style-type: none"> 1. Hazards associated with fork lift driving 2. Daily checks & inspections recording 3. Speed limits & Safe driving in plant 4. SWL & material lifting 5. Dos & Don'ts 6. Safe driving on slope & parking of vehicle
15	OEP	<ol style="list-style-type: none"> 1. Types of emergency 2. Roles & responsibilities of employees 3. Emergency equipment's available at site 4. Roles & responsibilities of rescue team members 5. Reporting & Alarm system 6. Dos & Don'ts

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16	CONFINED SPACE SAFETY	<ol style="list-style-type: none"> 1. Hazards associated in confined space work 2. Work permit system 3. Inspection, testing, authorization, safe environment, rescue arrangement 4. Monitoring & supervision 5. Required PPE
17	WORKING AT HEIGHT	<ol style="list-style-type: none"> 1. Hazards associated in work at height 2. Necessary PPE to be use 3. Work permit system 4. Monitoring & supervision
18	PPE	<ol style="list-style-type: none"> 1. Classification of PPE 2. Importance of PPE 3. Activity wise use of PPE 4. Safe Storage & Maintenance of PPE 5. Different types of PPE in our plant 6. How to use various PPE
19	WORK PERMIT SYSTEM	<ol style="list-style-type: none"> 1. Types of work permit 2. Activities carried out through work permit 3. Roles & responsibilities of executor & issuer 4. Distribution of different copies of work permit 5. Authentication & Validity of work permit 6. Closure of work permit
20	LOTO	<ol style="list-style-type: none"> 1. What is LOTO 2. Hazards associated during maintenance & repairing activity 3. Types of energies sources 4. Energy isolation sources 5. Locking & tagging