

PERSONAL PROTECTIVE EQUIPMENT (PPE) ISSUE RECORD


Employee's name:	Mukhi Kant
Department:	Production-
Job title:	Operator

Note: this form should be retained in the staff member's personal file

The PPE listed below has been issued to the above named employee in accordance with the Management of Health and Safety at Work Regulations 1989 and the Personal Protective Equipment at Work Regulations 1992

The employee has a responsibility to

- take reasonable care of the PPE provided
- use PPE in accordance with the training and instruction given
- to keep the PPE clean and return it to its place of storage after use, and
- report any loss or defect immediately to *insert job title*

TYPE OF PPE ISSUED	DATE ISSUED	EMPLOYEE'S SIGNATURE
Safety Helmet	✓	
Safety Glass	✓	
Safety Shoes	✓	
Safety Harness	✓	
Chemical Gloves		
Safety Goggles	✓	