



SUB REGIONAL OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION

ESI Hospital Campus, Ring Road, Surat 395001

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Email :dir-surat@esic.nic.in

REGD. AD.

C-11

Date: 21/12/2009

No. 39000351450001018

To,

M/s. BIGS Support Services Pvt. Ltd.,
T-12, Silicon Shopper, Third Floor,
Opp: Satyanagar, Main Road,
Udhna, SURAT -394210.

Subject: Implementation of the E.S.I. Act 1948-Registration of Employees' Factories/Establishment under Section 2(12)/1(5) of the ESI Act. 1948 as amended.

Dear Sir,

1. I have to inform that under Section 1(3) of the ESI Act 1948 the Central Government has vide Notification No. GP/KRK/1382/1452/88 dated 28/03/88 made the provisions of the Act applicable to all factories/establishment covered under the Act within (area) **Surat**.

2. I have further to inform you that the Appropriate Government has extended the provisions of the Act to other establishment under Section 1(5) of the ESI Act with effect from.....vide Notification No. GP/.....dated.....

3. Under Section 2-A of the Act such a establishment is required to register itself under the act and Chapter IV thereof casts a responsibility on the principal employer thereof to insure its employees and to pay contributions in respect of such employees covered under the Act.

4. On the basis of the particulars in respect of your establishment submitted by you in form-01/the report of the inspection conducted by the Insurance Inspector, received on 17/12/2009 your establishment falls within the purview of Section 1(5) of the Act w.e.f. 01/07/2009 provisionally. In case subsequent facts reveal that your establishment was coverable from a date prior to the date mentioned above, you shall be liable to comply with the provisions of the Act from such earlier date.

5. You are requested to take immediate steps for registration of your employees, filling in Declaration Forms, and payment of contributions, maintenance of records etc. from the date of coverage of your establishment under the Act.

6. For the sake of convenience, your establishment has been allotted Code No. **39000351450001018**. This may kindly be used in all communications sent to this office and in all forms at the places indicated for the purpose. The Branch Office **Salabatpura** of the Corporation situated at **Near Ratan Cinema, Maliniwadi, Salabatpura, Surat** has been instructed to render necessary assistance to you in connection with registration of your employees. In case you find any difficulty or for any other purpose which may be necessary in connection with the Scheme, you are requested to contact the Manager of above Branch Office who will render necessary help in the matter.

7. It is requested that publicity may kindly be given to lists of Insurance Medical Practitioners/State Insurance Dispensaries, in your factory/establishment to enable your employees to choose their State Insurance Dispensaries/Insurance Medical Practitioner required forms etc. may please be collected from the Branch Office mentioned above, to which all your employees will also be attached.

8. A list of Bank branches which are authorised to accept the E.S.I. contributions is given below. You may kindly choose one of these branches convenient to you, under intimation to this office and to the concerned branches of the State Bank of India and deposit the E.S.I. dues in that branch only. In case no intimation is received within 15 days of this letter, the amount of contribution deposited in one of the specified branch would be considered as Nominated branch for your establishment.

9. The Corporation official would be pleased to render all necessary and possible assistance to you in discharging your duties and obligations under the E.S.I. Act 1948 and I am confident of prompt and timely compliance with the provisions of the E.S.I. Act and regulations on your part.

Yours faithfully

(KG Suresh)

Dy. Director

For Joint Director I/C

Copy to:

1. Insurance Inspector **Div. I. Surat**. He may please inspect the establishment and intimate the final date of coverage within 3 months.
2. Branch Office Manager **Salabatpura, Surat, A/W D.F's (22 Employees.)**.
3. Inspection Control Cell
4. R.P.F. Commissioner (Enforcement Section)
Ghoddod Road, Surat

**LIST OF AUTHORISED BRANCHES OF STATE BANK OF INDIA
(REF: PARA 8 OF C-11)**

SURAT CENTRE

Chowk Bazaar,
Udhna Ind. Estate
Salabatpura
Bombay Market
Pandesar Ind. Estate
Nanpura

NAVSARI CENTRE

Fuvara Branch, Navsari

VAPI CENTRE

GIDC, VAPI Branch