



**EOHS Management
Operational Control Procedure**

Doc. No. : EOHS/MATL/OCP/04

Rev.No. : 00

Date : 07-04-2023

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Handling & Stacking Scrap material at scrap

1. Purpose: To segregate different types of scrap and stack at identified locations.

2.Scope: This work instruction deals with scrap generated during manufacturing of steel tubes & Engineering scrap

3.Procedure:

Sr. No.	Activity	Responsibility
01	Scrap material received from shop floor.	Stores Supervisor
02	Scrap weighed at security gate weighing scale	Stores Supervisor
03	Unloading the scrap vehicle in scrap yard by using PPE's (Helmet, Safety Shoes and	Stores Supervisor
04	Lot wise sorting of the scrap materials	Stores Supervisor
05	Disposable Engineering scrap kept at identified location.	Stores Supervisor

4. PPE: Hand gloves, safety shoes, Helmet

5. Impact in case of Deviation on Environment, Health and Safety: Fatigue Operation

6. Corrective Action in case of Deviation: Communicate to concerned

7. Documents & Records: Scrap Card

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ISO 14001 : 2015
ISO 45001 : 2018

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