

Date: May 20, 2024

## TO WHOM IT MAY CONCERN

We, Vivan Enterprises, located at C502, Capital Towers, Wakad, Pune, hereby declare that all Personal Protective Equipment (PPE) used in our operations is maintained in good condition.

### Declaration of PPE Maintenance

As a company committed to maintaining the highest standards of health and safety, Vivan Enterprises ensures that all PPE provided to our employees and contractors is regularly inspected, properly maintained, and replaced as necessary to guarantee their effectiveness and safety. Our commitment includes, but is not limited to, the following types of PPE:

Safety Helmets

Safety Gloves

Respiratory Protection

Hearing Protection

Safety Footwear

Protective Clothing

While we currently do not have specific supporting documents to provide for this declaration, we uphold the following practices to ensure the integrity and functionality of all PPE:

### Regular Inspections:

Routine checks are conducted on all PPE to identify any signs of wear and tear or damage.

Inspections are carried out before and after each use by the employees themselves and periodically by supervisors.

#### Maintenance and Cleaning:

PPE is cleaned and maintained according to the manufacturer's recommendations.

Cleaning schedules are followed to ensure PPE is hygienic and safe for use.

#### Replacement of Damaged PPE:

Any PPE found to be damaged or not functioning properly is immediately replaced.

Employees are encouraged to report any PPE issues promptly to ensure timely replacements.

#### Training and Awareness:

Employees are trained on the correct use, care, and maintenance of PPE.

Continuous training sessions are held to reinforce the importance of PPE and its proper handling.

#### Inventory Management:

A sufficient stock of PPE is maintained to ensure availability and prompt replacement.

Inventory checks are conducted regularly to manage PPE supplies efficiently.

Our proactive approach to PPE management ensures that our workforce is adequately protected against workplace hazards, contributing to a safer working environment.

We trust that this declaration will assure you of our diligent efforts to maintain all PPE in good condition and our unwavering commitment to the health and safety of our employees and contractors.



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For any further information or clarification, please do not hesitate to contact us at:

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Sincerely,

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