

Date: May 20, 2024

## TO WHOM IT MAY CONCERN

We, Vivan Enterprises, located at C502, Capital Towers, Wakad, Pune, hereby declare our commitment to implementing Hazard Identification and Risk Assessment (HIRA) studies as a part of our future work practices, specifically focusing on our epoxy flooring projects.

### Declaration of Future HIRA Implementation

As a company committed to maintaining the highest standards of health and safety, Vivan Enterprises acknowledges the importance of conducting comprehensive HIRA studies. While we have not conducted HIRA studies in the past, we are dedicated to incorporating this critical practice into our future operations to ensure a safe working environment for all employees, contractors, and stakeholders.

#### 1. Purpose of Future HIRA Implementation:

To systematically identify potential hazards associated with epoxy flooring work.

To assess the risks and determine appropriate control measures to mitigate these risks.

To enhance the safety and health standards within our workplace.

#### 2. Scope of HIRA Study:

**The HIRA study will cover all aspects of epoxy flooring work, including preparation, application, and curing processes.**

**It will include the assessment of risks related to chemical exposure, slips and trips, manual handling, and equipment use.**

### **3. Planned HIRA Process:**

**Hazard Identification: We will systematically identify all potential hazards associated with epoxy flooring tasks.**

**Risk Assessment: We will evaluate the identified hazards to determine the severity and likelihood of potential risks.**

**Control Measures: We will develop and implement control measures to mitigate identified risks, including engineering controls, administrative controls, and personal protective equipment (PPE).**

**Review and Monitoring: We will continuously monitor and periodically review the HIRA study to ensure its effectiveness and make necessary adjustments based on feedback and changing conditions.**

### **4. Key Control Measures to be Implemented:**

**Chemical Exposure: Ensure proper ventilation, use of PPE such as gloves and masks, and train employees on safe handling practices.**

**Slips and Trips: Implement good housekeeping practices, mark hazardous areas, and provide non-slip footwear.**

**Manual Handling: Train employees on proper lifting techniques, use mechanical aids, and ensure workstations are ergonomically designed.**

**Equipment Use: Regular maintenance and inspection of tools and equipment, and provide training on the safe use of equipment.**

## **5. Documentation and Record Keeping:**

**We will maintain detailed records of the HIRA study, including hazard identification, risk assessments, control measures, and review findings.**

**We will document any incidents, near misses, and feedback from employees to enhance the HIRA process.**

## **6. Employee Involvement:**

**Employees and contractors will be actively involved in the HIRA process through training, feedback sessions, and participation in safety meetings.**

**Regular safety training and awareness programs will be conducted to ensure all personnel are knowledgeable about the hazards and risks associated with epoxy flooring work.**

### **Implementation Plan:**

**Initial Training: Conduct initial training sessions for all employees on the importance and process of HIRA.**

**Pilot Study: Implement a pilot HIRA study on a select epoxy flooring project to test and refine our procedures.**

**Full Implementation: Roll out the HIRA process across all epoxy flooring projects and other relevant activities.**

**Continuous Improvement: Establish a system for continuous improvement and regular updates to the HIRA process based on practical experiences and feedback.**

**We trust that this declaration will assure you of our commitment to enhancing our health and safety practices through the implementation of HIRA studies in our future works.**



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**Sincerely,**



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