

Sr. No	Name of Training	Type	Duration	Trainer
1	Business Awareness Session - Cleanroom	Theory with Product Display		AVS
2	Business Awareness Session - Building Materials	Theory with Product Display		AVS
3	Business Awareness Session - Customer Service & Communication	Theory		AMT
4	Induction - Organisation Structure & HR Initiatives/Awards	Theory		MBA
5	Induction - Company Policies	Theory		MBA
6	Introduction - Product Coding, Nomenclature and FOCUS ERP	Theory with Online Examples		AVS
7	Introduction - Project Management	Theory		AVS
8	Data Storage at Think Lean & Basic IT Troubleshooting	Theory with Online Examples		AVS
9	E-mail & Phone Etiquette at Think Lean, G-Suite Training	Theory		AMT / AVS
10	Reading, Analysing Engineering Drawings & Customer DAP	Theory with Practical Examples		SSK
11	Basic QC Parameters for Think Lean Products - Mfg & Installation	Theory with Practical Examples (Child Parts)		RKC
12	Usage of Hand Tools - Theory & Practical	Theory & Practical		AVS
13	Importance of Safety & PPE Training - Factory & Site	Theory with Practical Examples		SRR
14	Introduction to QA Lab	Theory with Practical Examples		RKC
15	Workflow Management - Punching of Sales Order	Theory with Online Examples		AMT
16	Indenting System for Procurement	Theory with Online Examples		PSR
17	Workflow Management - Procurement	Theory with Online Examples		PSR
18	Checklist System - Design, Manufacturing & Projects	Theory with Online Examples		AVS
19	Basics of Sheet Metal Processes	Theory with Practical Examples		SRR / AVS
20	Basics of Insulation - Infill Materials	Theory with Practical Examples		AVS
21	Sales basics - Customer Expectation, Interactions- View from Sales	Theory		AKG
22	Usage of Excel - Formats, Tables, MIS	Theory with Online Examples		AVS
23	BOQ Calculations, Joint Diagrams, Leak-Proof Requirements	Theory with Practical Examples		AVS/SSK
24	5S & GEMBA Basics	Theory with Factory Tour		AVS
25	Factory Safety - Fire Fighting, Emergency Assembly	Practical with Basic Theory		LBY / AVS