



कर बी नि
ESIC

उप क्षेत्रीय कार्यालय, तिरुवनंतपुरम
SUB REGIONAL OFFICE (THIRUVANANTHAPURAM)
कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Govt. of India, Ministry of Labour & Employment)
पंचदीप भवन, तैक्काड, तिरुवनंतपुरम-695 014
PANCHADEEP BHAVAN, THYCAUD,
THIRUVANANTHAPURAM- 695 014
Phone : 0471-2325064, 65, 0471-2335068 ,FAX : 0471-2335067
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REGD AD

Chinta Se Muktai



No.66521089/47/Q

No. 78 00 036531 000 0699/INSP/2020

Date: 11.08.2020

M/s ECESIS ENGINEERING CONSULTANCY SERVICES PRIVATE LIMITED
CG 52, Cinnamon Garden,
Vazhayila, Karakulam PO
Thiruvananthapuram 695564

Sir,

Sub: Registration of Factory / Establishment under ESI Scheme - reg.

You shall be aware that M/s ECESIS ENGINEERING CONSULTANCY SERVICES PRIVATE LIMITED has been registered under ESI Scheme and allotted ESI Code Number 78 00 036531 000 0699 at the time of registration of the company through Ministry of Corporate Affairs (MCA) Portal. With effect from 15.02.2020, new Public & Private Limited Companies and One Person Company shall get registration number for ESIC at the time of company incorporation as per the directions of Ministry Of Labour & Employment, Government of India. However you need to comply with the provisions of ESI Act, 1948 when the total employee strength reaches the threshold limit of '10'.

You are therefore advised to login to the ESIC employer portal www.esic.in using ESIC employer credentials received during the time of incorporation, as and when the employee strength reaches 10 , on any day, and register all your employees drawing salary up to Rs 21000/- per month under the Scheme and start compliance in respect of them. A print-out of the Temporary Identity Cards showing the Insurance Numbers and details of the registered employee shall be available on your computer instantaneously on registering every coverable employee. Further, challans for payment of contribution should be prepared on your computer after logging in to the ESIC portal by using your user name and password. Monthly contribution should be paid after filing the contribution through the option ' Regular monthly contribution ' and payment can be made after generation of challan through net banking facility from SBI or any of the 58 banks listed in ESIC portal. In any case, ' Miscellaneous or Omitted Wages ' challan should not be used for payment of regular monthly contribution. In case you need any further assistance/ guidance in registering employees, you are advised to contact the nearest ESIC Branch Office or the IT Helpdesk, Sub Regional Office, Thiruvananthapuram either through e-mail (sro-thiruvananthapuram@esic.in) or to the help desk numbers 0471-2325064, 0471-2325065.

Your kind co operation is dearly solicited.

Yours faithfully,

Deputy Director
(Inspection)