REVA Process Technologies	Training Attendance record cum Effectiveness Measurement record	Format No:RPT/HR/08 Rev No: 01 Rev Date:31.12.2020

Details of the Training Programme: Awareness of Work Permit

Name of Faculty (Internal/External): Mr. Atul Mane (Internal)

Venue: RPT Conference Hall

Date & Time: 17 Jan 2024, 10:00 PM To 02:00 PM

S N	Name of Employee	Designation	Signature	Effectiveness (0-5 Scale)	Remarks
1	Keval Saraf	Asst. Manager HR			
2	Manisha Zende	HR Assistant			
3	Yogesh Sindhkhedkar	Operation Incharge			
4	Satish Waikar	Operation Incharge			
5	Aashish More	Process Manager			
6	Keatn Chaudhari	Operations Head			
7	Vijay Biradar	Operation Incharge			
8	Nikita Bhuyar	Proposal Engineer			

Incharge HR	Trainer Signature	Effectiveness Evaluated By:
		Date: Sign:

Measure effectiveness as per below criteria

5 - Excellent / 4 - Good / 3 - Satisfactory / 2 - Needs Improvement / 1 - Unsatisfactory

Note:

1> For Marks below 3 employee will be retrained

2> Effectiveness to be measured within 10 working days or As per training required