

SANIKA ENTERPRISES

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House Kiping, Gardning, All Kinds of Skilled- Unskilled Labour Suppliers & Job Work

GST IN : 27AAXPF3803B2ZV / PAN:- AAXPF3803B /ESIC NO. :- 25000156710001099/ EPF NO :- NGAUR2297197000

Maintaining PPE in Good Condition

1. Regular Inspection

- **Daily Checks:** We Inspect Our Employees their PPE before each use for any signs of wear, damage, or contamination. Look for cracks, tears, holes, fraying, or other signs of degradation.
- **Scheduled Inspections:** Implement regular, more detailed inspections by a trained safety officer or supervisor. This could be weekly, monthly, or according to the manufacturer's recommendations.

2. Proper Cleaning and Disinfection

- **Cleaning Protocols:** PPE should be cleaned according to the manufacturer's instructions after each use. This may involve wiping down with disinfectants, washing with soap and water, or using specialized cleaning solutions.
- **Disinfection:** Especially in healthcare or environments with biohazards, ensure that PPE is properly disinfected to prevent contamination. Use appropriate disinfectants that do not degrade the material.

3. Correct Storage

- **Designated Storage Areas:** Store PPE in clean, dry, and well-ventilated areas to prevent damage from moisture, dust, or chemicals. Use storage racks, lockers, or cabinets specifically designed for PPE.
- **Avoid Sunlight and Extreme Temperatures:** PPE should be stored away from direct sunlight, which can degrade materials, and in areas with stable temperatures to prevent warping or other damage.

4. Proper Usage

- **Training:** Ensure all employees are trained on the correct usage of PPE, including how to put it on, adjust it, and take it off without causing damage.

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- **Fit and Comfort:** PPE should fit properly. Ill-fitting equipment is more prone to damage and less effective. Regularly check the fit and adjust as necessary.

5. Timely Replacement

- **End-of-Life Monitoring:** Keep track of the lifespan of each piece of PPE as recommended by the manufacturer. Replace items before they become ineffective, even if they appear to be in good condition.
- **Immediate Replacement:** Replace any PPE that shows signs of damage or wear immediately. Do not allow employees to use damaged PPE.

6. Documentation and Record-Keeping

- **Inspection Records:** Maintain detailed records of all inspections, cleaning, and replacements. This helps in tracking the condition and ensuring compliance with safety standards.
- **Inventory Management:** Keep an updated inventory of all PPE, including the date of purchase, expected lifespan, and replacement dates.

7. Employee Responsibility

- **Employee Training:** Train employees to take responsibility for the condition of their PPE. They should be encouraged to report any issues or damages immediately.
- **Awareness Programs:** Conduct regular awareness sessions on the importance of PPE maintenance and the risks associated with using damaged equipment.

8. Use of Approved Products □ **Manufacturer's Guidelines:** Always use PPE as recommended by the manufacturer.

- Use only approved cleaning agents and methods to avoid degrading the materials.
- **Certified Equipment:** Ensure that all PPE is certified and meets industry standards. Using certified equipment guarantees that the PPE has been tested for durability and safety.

Sanika Enterprises



Proprietor