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## **SOP (Standard Operating Procedure)**

- While working in Company, before work can commence, properly complete all work permits, safety induction meetings, etc.
- Our motive of company for safety is use three (Safety Shoes, Safety Helmet and Mask and carry three (Hand gloves, Safety Goggles and Ear Plugs.)
- Equipment inspections will be completed by qualified personnel.
- While working on height, insure life line or arrange life line to tie double harness safety belt.
- Establish the scope of work, and ensure everyone knows their specific job duty.
- While doing welding work the workmen should wear full welding apron.
- As before any work, please ensure all tools and tackles in good condition no any tear/cutting of wire of any equipment.
- Follow all guidelines regarding work and company policy.
- Before working on site the workmen fully insured by medical insurance.
- Regular safety training provided to workmen.

Regards

Authorized Signatory  
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