(3)	ACCURATE Englacering Quality	INDUCTION TRAINING PROGRAM	Date: 2/05/11	
Employee	e Name: M	r. Prasad D. Pangarkow		
Date of Jo	oining:	2/05/2012	A Accept	
Departme	int: Crist	omer support Designation: Sy, Engineer		
Employm		BE/Oncontract Project: M/3. Endurance Techno	10918	
Division:				
Sr. No.		Points on which induction is given	Status	
1	Introduction	of Company	C	
2		Introduction of HR policies: A) Attendance Bonus Policy B) Leave Policy C) Recovery against Shirt & Shoes Rs.1000/-at the time of Exit D) Sexual Harassment Policy E) Misconduct Policy F) Allowances Policy G) Referral Policy		
3	Disciplinary	Disciplinary actions to be maintained at work place		
4	Introduction	of Third Party Inspection Services Project	0	
5	Scope of W	Scope of Work		
6	Organizatio	Organizational Hierarchy		
7	Basic ISO 9	9001-2015 awareness	C	
8	Introduction	Introduction to members within department & other department		
9	Notice Period: This engagement can be terminated mutually by giving 1 month notice for Job Inspectors & 2 months' notice to Engineers on either side in writing or gross salary in lieu of notice. Unless you fulfill all the exit formalities including not limited to handing over the charge, your full and final settlement shall not be process.			
10	Attendance	tendance Format		
11	Medical Cer	Medical Certificate (On time of Joining, Candidate should submit his medical certificate)		
Status: C	- Complete 8	P - Pending		
Training	e of Employee Material; Rec	eived / Not received  Date: 2/6	05/12	
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(A)	ACCURATE  Aginesing Quality	INDUCTION TRAINING PROGRAM	Date: 0 1/09/1	
Employee	Name: M	r. Prakash M. Khandagale		
Date of Jo	oining:	109/2014		
Departmen	nt: Constr	mer report Designation: Engineer		
Employme		BE/On contract Project: M/s, Endurance Technol	109 ies	
Division:				
Sr. No.		Points on which induction is given	Status	
1	Introduction	of Company	e	
2	Introduction at the time of	of HR policies: A) Attendance Bonus Policy B) Leave Policy C) Recovery against Shirt & Shoes Rs.1000/- of Exit D) Sexual Harassment Policy E) Misconduct Policy F) Allowances Policy G) Referral Policy	C	
3	Disciplinary	actions to be maintained at work place	C	
4	Introduction	of Third Party Inspection Services Project	C	
5	Scope of W	ork	C	
6	Organizatio	nal Hierarchy	* C	
7	Basic ISO 9	0001-2015 awareness	C	
8	Introduction	to members within department & other department	C	
9	months' not	<b>riod</b> : This engagement can be terminated mutually by giving 1 month notice for Job Inspectors & 2 ice to Engineers on either side in writing or gross salary in lieu of notice. Unless you fulfill all the exincluding not limited to handing over the charge, your full and final settlement shall not be process.	c	
10	Attendance	Format	c	
11	Medical Ce	rtificate (On time of Joining, Candidate should submit his medical certificate)	C	
Status: C	- Complete &	k P - Pending		
M	rabei	Sofamily Colomb		
Signature of Employee Signature of Trainer				
Training I	Material : Red	ceived / Not received		
Date: C	1/09	114 Date: 01/	9/14	

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