SIGMA CONSTRUCTION COMPANY	Induction Training Attendance Sheet
	Project Name:
	Doc Number: SCC-HSE

Induction conducted by	Date &Time

Point briefed:-
1. Company Introduction
2. General Safety
3. Health Safety
4. Work Knowledge
5. Proper use of PPEs
6. Height work
7. Hot work
8. Incident/Accident reporting
9. First Aid/Emergency center
9. First Aid/Emergency center
10. Behavior
11. Color code of Safety helmet
12. Housekeeping
13. Electrical Safety
14. Proper supervision
15. Location of assembly point
16. Mechanical Safety

Sr. No	Name of labour	Age	Sex	Design.	Signature

Safety Officer **Site-In- Charge**