GRAM : BHAVISHYANIDHI

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POST BOX NO. 226

EMPLOYEES' PROVIDENT FUND ORGANISATION

REGIONAL OFFICE, PUNE

PUNE CANTONMENT BOARD BUILDING, GOLIBAR MAIDAN, PUNE.

.: MH/PUN/2000//ENF Circle 1/1/878 /2544 Dated: 14 02 200-8
: MH/PUN 300001/ENF Circle 711/11/11 /2544 Dated: 14 021 200-8
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Mr. Ravi G. Dole, Director, Code No. MH/PUN/300001
1/5 2011ex India Rut. Ltd.,
Sanjeovani Co-op Hay Society:
Santed Con John C Block Plymond
Hor No RM-104 G Block Plimpro.
Subject: Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and the Schemes framed there under - Applicability thereof - Allotment of Code Number.
Solicines Hallot their their Application, and the second s
Sirs,
. Yours factory/establishment with all its branches and departments is brought within the purview
of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and the Schemes
framed thereunder with effect from $01/01/08$. The information made available by you and
the inquiry made by area Enforcement Officer reveals that :
(i) Your factory is engaged in
one of the industries specified in Schedule to which the Employees' Provident Funds and
Miscellaneous Provisions, 1951 is applicable under Section 1 (3) (a) of the Act.
with Yours is an establishment classified as Trading Hommorcial est
to which the Employees Provident Funds and Miscellaneous Provisions Act, 1952 has been
made applicable by the Government of India by a Notification issued under Section 1 (3) 161
of the Act.
(iii) The activities carred on by our establishment/factory are neither the specified industry in
Scheduled I nor the class of establishments under Section (1) (3) (b) of the Act. Your
establishment/factory is therefore held as non-specified.
1-A With reference to your application No dated 14 02 68 received
for extension for Employees' Provident Funds & Miscellaneous Provisions Act, 1952 under
Section 1 (4) of the Act, on a voluntary basis, a Code number is hereby allotted to your establishment namely MH/PUN/30000 covering your establishment with effect
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form 01/01/08 pending issue of a Notification by the Govt. of India/Central Provident
Fund Commissioner in exercise of the powers conferred on them by sub section (4) of
Section 1 of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. 1-B The Code No. MH/PUN/ 30000 is allotted to you for the purpose of making
compliance under the provisions of the Employees' Provident Funds and Miscellaneous
Provisions Act 1952 and the Schmes framed thereunder. This Code Number should invariably
by quoted in all the correspondence with this Office.
You are required to implement the provisions of the Employees' Provident Fund Scheme, w.e.f. O 0 2008 Pension Scheme w.e.f. 0 0 2008, and Deposit
Linked Insurance Scheme w.e.f. 01/01/2008 if not already, done. As provided in para 26 of the Employees' Provident Fund Scheme, 1952 every employee working
3 AS DIOVIDAD IN DATA ZIT DI THA EMILIOVENS PROVIDENT FUND DELICITE. 1334 GVGIV GIUDIOVEE WULKING

1. Name of the E. O.

2. - - Date of Visit

3. Period for which accounts are checked

4. Observations

You should report the compliance on the Enforcement Officer's remarks within 15 days unless otherwise noted in the Inspection Book by the Enforcement officer's.

- 12 It is important to ensure that the amount due is paid within the prescribed time limit. Delayed remittances are dealt in the manner as provided under section 14-B of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952, in addition to the levy of damages for the pre discovery period. Besides, Prosecution also be launched for non-payment of dues and for non-submission of Returns.
- 13 Individuals working in the Head Office/Branch of an establishment (factor/non factory) doing the job of Maintenance of accounts, sales and purchase which are incidental to manufacturing activity, are also coverable by virtue of Section 2-A of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. You are, therefore, requested to furnish the names and detailed addresses of such branches or Departments or Head Office within 15 days. If you have no such Department or branches, sales office etc. a "NIL" report may be sent to this office. The above information should be sent in the Proforma "A" Annexed hereto.
- Please intimate, if you have any exsiting Provident Fund in your Factory/establishment. Please transfer to the Employees' Provident Fund, all accumulations standing to the Credit of the covered employees as required by Section 15 of the Act and para 28 of the Employees' Provident Fund Scheme within 10 days from the date the Act has become applicable to you. If you have no Provident Fund in exsitence Please send a "NIL" report.
- Please also submit Return in Form No. 5-A (Revised) (Specimen enclosed) showing the particulars
 of ownership immediately)
- 16. In case you find any difficulty in implementing any of the provisions of the Scheme you may send one of your responsible representatives to this office who will be guided in the matter.
- 17. Copies of instructions issued by this office from time to time are sent separately for guidance.
- 18. Please acknowledge receipt of this communication.

Yours faithfully,

Encl :

Employer's Guide

REGIONAL PROVIDENT PUND COMMISSIONER

PATIL

Copy to:

1. Shri/Smt.

with reference to the his Report dated

action. He/She is advised to visit the establishment and afford necessary guidance to the employer in the matter of complying with the statutory provisions. He/She should also submit his recommendations for finalising the coverage of this establishment within 3 months.

For REGIONAL PROVIDENT FUND COMMISSIONER
REGIONAL OFFICE, PUNE