

Attendance Sheet (For Consultants working Onsite at ERC) - Rev 01

Name:	Mr. BHIM SUDHAKAR HAJARE	Month :	February	Year:	2023
Company Name:	M/s. A B C Designs	Mobile No:	8390639637		
Reporting to:	VINAYAK OAK	BC Number:	5115013		
Location:	ERC Chinchwad	Department:	Chinchwad ERC Admin		

*WBS No	% Distribution	*WBS No	% Distribution

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Date:				1-Feb-23	2-Feb-23	3-Feb-23	4-Feb-23
Shift:				G	G	G	Weekly Off
Consultant Sign:				<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	
Manager Sign:				<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	

Date:	5-Feb-23	6-Feb-23	7-Feb-23	8-Feb-23	9-Feb-23	10-Feb-23	11-Feb-23
Shift:	Weekly Off	G	G	G	G	G	G
Consultant Sign:		<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>
Manager Sign:		<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>

Date:	12-Feb-23	13-Feb-23	14-Feb-23	15-Feb-23	16-Feb-23	17-Feb-23	18-Feb-23
Shift:	Weekly Off	G	G	G	G	G	Weekly Off
Consultant Sign:		<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	
Manager Sign:		<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	

Date:	19-Feb-23	20-Feb-23	21-Feb-23	22-Feb-23	23-Feb-23	24-Feb-23	25-Feb-23
Shift:	Weekly Off	G	G	G	G	G	G
Consultant Sign:		<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>
Manager Sign:		<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>

Date:	26-Feb-23	27-Feb-23	28-Feb-23				
Shift:	G	G	G				
Consultant Sign:	<i>Hajare</i>	<i>Hajare</i>	<i>Hajare</i>				
Manager Sign:	<i>Shendkar</i>	<i>Shendkar</i>	<i>Shendkar</i>				

A -First Shift - 0	B -Second Shift - 00	G -General Shift -23	-
---------------------------	-----------------------------	-----------------------------	----------

No. of Days Present :- Days- 23	X- Leave - 00
---------------------------------	---------------

<i>Hajare</i> (Consultant - Signatures) Bhim Hajare	<i>Shendkar</i> (Reporting Manager - Signature) Shendkar	Tayaji	<i>Vinayak M Oak</i> (Department Head - Signature) VINAYAK OAK ERC Administration
-----------------------------------------------------------	----------------------------------------------------------------	--------	--------------------------------------------------------------------------------------------

Shift A	Shift B	Shift G	WFH	Total	Day
					<u>Days</u>
	0	23	0	23	<u>Days</u>
					<u>Days</u>
					<u>Days</u>
					<u>Days</u>

Note -

- 1) Please ensure use of personal protective equipment (PPE) like safety shoes, Helmet if visiting to shop floor area.
- 2) Please adhere to safety instruction.
- 3) Please submit approved attendance sheet immediately after month completion to your respective company.
- 4) * Kindly attach a separate sheet mentioning the WBS numbers incase the consultant has worked on more than 06 WBS Numbers.