


PORTABLE HAND TOOLS INSPECTION CHECKLIST

| Project: | | DATE 19/08/22 | | | |
|--|--|------------------|----|-----|---------|
| Location: L-20 | | Identification N | | | |
| NO | POINTS | YRS | NO | N/A | REMARKS |
| PORTABLE ELECTRICAL POWER TOOLS | | | | | |
| 1 | Correct tools provided and in use, for each operation? | ✓ | | | |
| 2 | Power tools in good condition? | ✓ | | | |
| 3 | Operational switches functioning properly? | ✓ | | | |
| 4 | Constant contact switches on drills, sanders, grinders, saws, etc. as required? | ✓ | | | |
| 5 | Warning labels or markings showing hazardous areas intact? | ✓ | | | |
| 6 | Power tools double insulated or properly grounded? | | | | |
| 7 | GFCI or assured grounding program in place when using temporary power? | ✓ | | | |
| 8 | Electrical cords in good condition, no cuts, no tape and ground pin in place? | ✓ | | | |
| 9 | Power tools kept away from wet locations? | ✓ | | | |
| 10 | Tools stored in dry, secure place to avoid damage and tampering? | ✓ | | | |
| 11 | Circular saws guarded and no tie back or wedging open of the guard | ✓ | | | |
| 12 | Blades and cutting edges sharp to prevent binding or skipping? | ✓ | | | |
| 13 | All machine are in good condition | ✓ | | | |
| PORTABLE ELECTRICAL EQUIPMENTS | | | | | |
| 1 | Portable Equipment is in safe operating condition? | ✓ | | | |
| 2 | Operational switches functioning properly? | ✓ | | | |
| 3 | Guards are in place, properly adjusted and in good condition for all moving parts and drives | ✓ | | | |
| 4 | Portable equipment in good condition? | ✓ | | | |
| All Tools & Equipments are ISI mark | | | | | |


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 19/08/22