



15-03-2023

## Emergency Preparedness And Response Plan

As part of the development of the emergency preparedness and response program, an emergency committee should be established. Company managers should be members of the committee and will be responsible for coordinating the program's activities.

The function and responsibilities of this committee are below:

1. Participate in the committee responsible for drafting mitigation and emergency plans.
2. Coordination the drafting, approval, execution, and evaluation of the plans.
3. Establish responsible for emergency response at the local or national level.
4. Maintain contact with commercial suppliers or providers of equipment, producers of chemicals, and professional association that can contribute to disaster and emergency response.
5. Carry out periodic review and updating of the emergency plan.
6. Develop necessary budgets for implementing the plan and present them to the appropriates.
7. Declare internal emergency alerts if an emergency has not been declared by national authorities.
8. Provide and supervise ongoing training of personnel in emergency procedures.

At the regional and local levels, emergency committees should also be established in the areas of administration, production, operation, and maintenance.



## Emergency Response Plan

The plan should be designed to respond to emergencies and disasters with the resources that are currently available within the company, assuming that an emergency could occur at any moment. In other words, it should not be an ideal but a realistic plan. With time, as mitigation measures are carried out and equipment is obtained for emergencies, the plan will be modified. The plan should be kept up to date and be available at any time for use by persons involved in emergency response. Its success will depend on how simple and practical it is to carry out.

At a minimum, the plan should comprise the following:

1. Objective: Hazards to which plan is directed.
2. Description and operation of the system (Document with Sketches).
3. Emergency operations centers.
4. Warning and emergency declarations.
5. Personnel plan (Training) key personnel and their addresses.
6. Security plan.
7. Transportation plan.
8. Communications.
9. Supply chain.
10. Emergency supply warehouse/stores
11. Coordination with private companies and suppliers.
12. Response to neighboring supply systems operated by other companies.
13. Damage assessment.

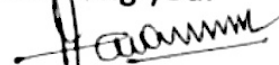


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14. Priorities for water supply.
15. Alternative sources of water supply and disposal measure for waste water.
16. Procedures for operation in emergency situations.
17. Procedures for inspection following an emergency.
18. Use of water tank trucks, portable tanks, and other means of transporting drinking water.
19. Management of funds for Emergency Committee, Drafting, Evaluation and Control Committee for Emergency plan, Emergency Operations Centers, Warning and Emergency Declarations.
20. Necessary budgets for implementation of the plan, including System Plans, Operation plans, Results of first phase of vulnerability analysis.
21. Training of clients in the correct use of water in emergency situations.
22. Management of information during the emergency.
23. Fire Extinguisher should be provided.

Thanking you.

  
Your's faithfully.