



ESIC Reg
Kind. Attn Mr. Kalse Sir

SUB REGIONAL OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
Panchdeep Bhawan, Ganeshpeth, Nagpur-440018
☎: 2720141, 2726219, 2726365, 2729075 Fax: 2729359

FORM-C-11
REGISTERED A.D.

No 25-1524-67/

Dated: 10 JAN 2005

✓ M/s Laxmi Enterprises,
W-9, MIDC, Waluj
Aurangabad-431136

SUBJECT:- Implementation of the ESI Act 1948-Registration of Employees and the Factories
under Section 2 (12) (a) of the ESI Act: 1948 as amended.

Dear Sir,

I have to inform that the under section 1 (3) of the ESI Act, the Central Government has vide Notification No. S-38013/72/2004-SS-I dated 28/9/04 has made the provisions of the applicable to all factories coverable under section 2 (12) of the Act. within the (area) Waluj, Aurangabad

Under Section 2-A of the Act such a factory is required to register itself under the Act and Chapter IV thereof casts a responsibility on the principal employer thereof to ensure its employees to pay contribution in respect of such employees covered under the Act.

On the basis of the particulars in respect of your factory submitted by you/ the report of the inspection conducted by the Insurance Inspector/Branch Office Manager of your factory on your factory falls within the purview of Section 2 (12)(a) of the Act w.e.f. 1/10/04 (finally) . in case, however, subsequent facts reveal that your factory was coverable from a date prior to the date mentioned above, you shall make yourself liable to comply with the provisions of the Act from such earlier date.

You are requested to take immediate steps for

- * Registration of your employees (whose wages excluding remuneration for overtime are Rs. 7500/- or below per month) under the Act by filling in and submitting Declaration Forms along with the photographs of employees and their family members within 10 days of the receipt of this letter to Branch Office Aurangabad
- * Payment of contribution and submission of Returns.
- * Maintenance of all the relevant records as per the provisions of the Act and the Regulations framed there under, from the date of coverage of your factory under the Act.

For the sake of convenience, your factory has been allotted Code No 25-1524-67 which may kindly be used in all communications sent to this office and all forms at the places indicated for the purpose. The Branch Office of the Corporation situated at Aurangabad has been instructed to render necessary assistance to you in connection with registration of your employees in case you find any difficulty or for any other purpose which may be necessary in connection with the scheme, you are requested to contact the Manager of the above Branch Office, who will render necessary help in this Matter.

It is requested that publicity may kindly be given to lists of State Insurance Dispensaries in your factory to enable your employees to choose their State Insurance Dispensaries. Required forms etc may please be collected from the Branch Office mentioned above, to which all your employees will also be attached.

A list of Bank branches who are authorized to accept ESI Contributions is enclosed. You may kindly choose one of these branches convenient to you, under intimation to this office and to the concerned branch of the State Bank of India and deposit the ESI dues in that branch only. In case no intimation is received within 15 days of this receipt of this letter, the branch in which the amount is deposited by you will be considered as "Nominated Branch" for your factory.

The Corporation Officials would be pleased to render all necessary and possible assistance to you in discharging your duties and obligation under the ESI Act, 1948 and I am confident of prompt and timely compliance with the provisions of the ESI Act and Regulations on your part.

Nature of work :- Engineering Job work
No. of employees : 15

Encls: As above

Yours faithfully,

DY. DIRECTOR

Copy forwarded to:- 1. E.P.F.O. Office, Aurangabad
2. Insurance Inspector, Aurangabad
3. The Manager/Branch Office Aurangabad
4. 103-A Branch, S.R.O., Nagpur
5. Posting Section, S.R.O., Nagpur

DY. DIRECTOR