



Contractor Safety Management Manual

Doc.
No:AG/TSL/CSM/HSM/01
Rev: 00
Effective Date: 01-12-2022

Health Awareness by Health Quiz

20.0 Emergency Preparedness and Response

Though, we are having our own Emergency Preparedness program but infrastructure will be used of Tata Steel LTD Emergency Preparedness and response system. Scope of this section is Tata Steel LTD Khopoli plant.

Following emergency situations are covered under this.

- Road Accident
- Plant failure like machines
- Main Machine Interference
- Human error
- Sabotage (Fighting)
- Earthquake
- Natural calamities

Sr.	Emergency	Source	Effect
1	Road Accident	Break fail, Untrained driver.	LTI, FATAL.
2	Spillage of flammable / Hazardous Chemicals	Spillage or Torn out of bags	Fire, Burns, Soil Pollution ,Injury by slippage , Inhalation
3	Accidents – Factory (Major)	Fall from height & Falling of heavy material/s.	Fracture, Death
4	Accidents –due to Transport	Accident due to transportation of man & material	Injury on body or Death
5	Natural calamities such as storm, earthquakes, etc.	. Nature	Structural collapse, Death



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6	Structure collapse	Office building, & Any Wall or part of Factory building, Fabricated structure by crash or collision of moving Transport	Injury on body , Fracture or Death
7	Riots, Arson, Sabotaging	Anti-Social elements	Injury on body , Fracture or Death
9	Food/Water Poisoning	.stale food, unhealthy food	Vomiting notion , Vomiting, Dehydration, Death

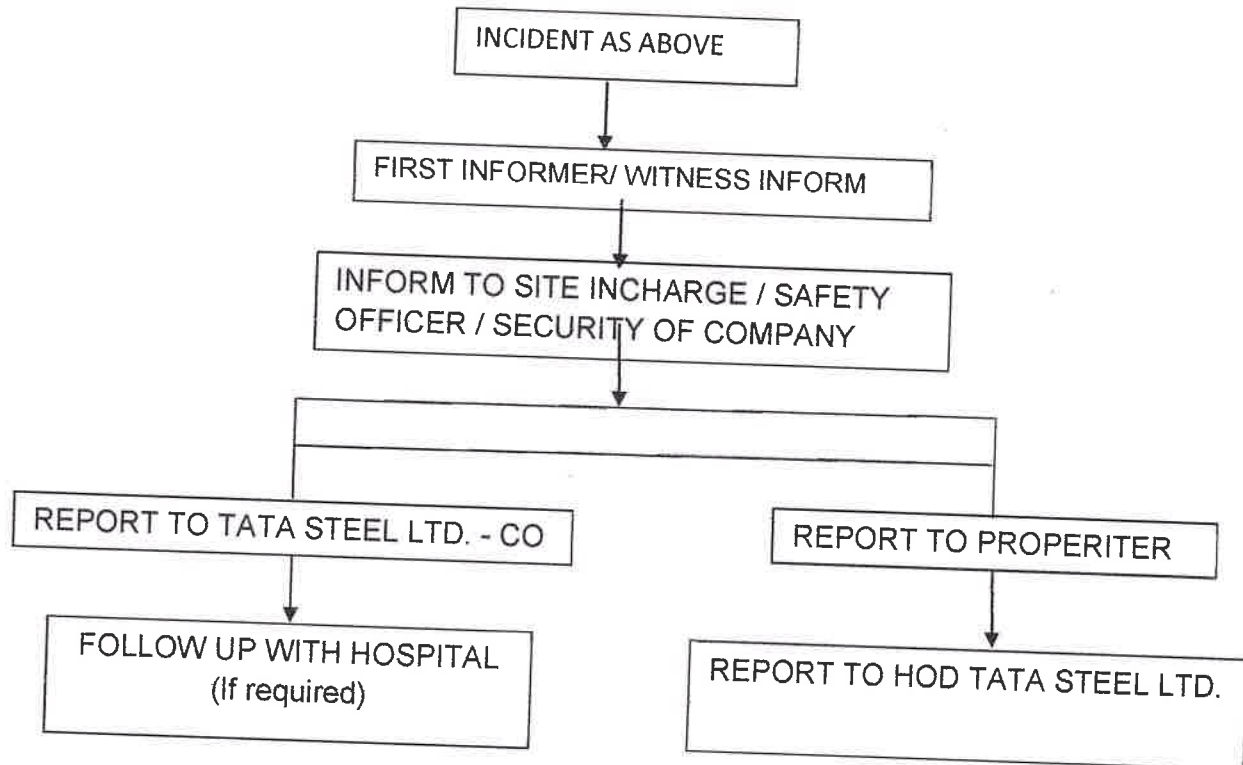
Following procedure is developed for our employees

- 1.0 Any employee observes either of these incidents, he should follow following path
Supervisor



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In case of any emergency situation arising out above explained hazard following action shall be initiated by Employees

- 1.0 In case of emergency swiveling sound of Siren, all the employees shall gather at the nearest emergency assembly point having symbol



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- 2.0 Supervisor shall ensure that all employee left from the work area.
- 3.0 He should carry count head count and shall check for any left over.
- 4.0 Post counting he shall inform this to the Tata Steel LTD Safety professional and Security
- 5.0 When the siren sounds continuously then it's a sign of ALL CLEAR. Supervisor shall instruct all the employees to go back on work.

EMERGENCY CONTACT DETAILS				
Emergency Control Room		2222 / 2121		
Security Office (Main Gate)		2541/42/43		
Security Office (API)		2545		
Medical Center		2511/2525		
Ambulance Room		2510		
Fire Pump House		2732		
Sr.	Name (Mr.)	Designation	Mobile	Intercom
1	Executive Plant Head			2001/2003
2	Brajesh Nahar	Operation	9730744888	2800
3	VV Bindoo	Operation	9860455255	2840
4	NK Chourasia	Safety	7757082881	2519
5	SP Tiwari	Safety	9503113208	2508
6	RS Salaria	Maintenance	9673335597	2600
7	VS Biniwale	Electrical	9975492596	2703
8	Sanjay Pathak	Security	9970025711	2141
9	AK Singh	Security	9503113004	2546

Emergency response team

- site supervisor /Safety supervisor
- Contractor's Proprietor
- company officer / section area in charge
- HOD of HSE



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During the emergency and post emergency roles of individuals are as below.

Roles of Informer:

- When he/she find such incident, report to site supervisor /Safety supervisor by either mobile or shouting by "Help Help ..."

Role of site supervisor /Safety supervisor:

- On receipt of message of incident, verify the intensity of incident and Communicate with Security officer of company.
- Ensure required PPE's
- Aware to all employee to take safety precaution
- Communicate to Contractor's Proprietor
- Communicate to TATA Steel LTD CO.

Role of Contractor's Proprietor:

- Immediate take responsibility and arrange safe process to rescue.
- Co-ordinate with company officer
- Ensure safe locations for the employee and depute key person to take care off.
- Ensure the Post emergency activities are carried out by the concerned and Analysis is carried out to avoid future reoccurrence

Role of contract owner / section area in charge:

- Co-ordinate with worker of affected emergency area.
- Set up a communication point for any emergency situation
- Communicate with HOD of HSE and brief the situation.
- Communicate with hospital (if required)
- Communicate with other agencies based on the situation.
- Ensure the Post emergency activities are initiated by the concerned and Analysis is carried out to avoid future reoccurrence

Role of HOD of HSE:

- Ensure the actions taken are in line with the situation.
- Extend the help to company officer / section area in charge / Proprietor (if required)
- Ensure the Post emergency activities are initiated by the concerned and Analysis is carried out to avoid future reoccurrence.