

# **ANSEC** Human Resource Services Ltd.



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Date: 17/04/2018

THE REGIONAL PROVIDENT FUND COMMISSIONER PUNE CANTONMENT BOARD BUILDING, GOLIBAR MAIDAN, PUNE – 411001

Sub: To change of our Establishment Name in respect of PUPUN0122585000 (ANSEC HUMAN RESOURCE SERVICES LIMITED)

Respected Sir,

With reference to the above subject, our Establishment name has been change & we request you to please change the new name in your system. Also we are enclosing the Certificate of Incorporation & Pan Card with this letter for your record & reference.

Details are as below:

**OLD NAME:-**

### ANSEC HUMAN RESOURCE SERVICES PVT LTD

Address- Ansec House, 4th floor, Sr. no.110/1-A & 110/2-B, Tank Road, Shantinagar, Yerwada, Pune – 411006.

TO CHANGE NEW NAME:-

### ANSEC HUMAN RESOURCE SERVICES LIMITED

Address- Ansec House, 4th floor, Sr.no.110/1-A & 110/2-B,

Tank Road, Shantinagar, Yerwada, Pune – 411006.

We request you to kindly to the above needful at the earliest.

Thanking you,

Yours faithfully,

For ANSEC HUMAN RESOURCE SERVICES LIMITED

[AUTHORISED SIGNATORY]



GRAM : BHAVISHYANIDHI

FAX: (020) 6356145



REGISTERED A. D.

Phone: 26444130

26441578 26444145

POST BOX NO. 226

## EMPLOYEES' PROVIDENT FUND ORGANISATION

REGIONAL OFFICE, PUNE

PUNE CANTONMENT BOARD BUILDING, GOLIBAR MAIDAN, PUNE.

TOTAL SOUND BOILDING, GOLIDAN MAIDAN, FONE.
NO.: MH/PUN/ / ENF Circle 24/11/111 122585 34 Bated: 550
Flynnce Brown Code No. MH/PUN/ 1225  Resurved Roman Code No. MH/PUN/ 1225  Subject: Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and the Schemes framed there under - Applicability thereof - Allotment of Code Number.
Sirs,
1. Yours factory/establishment with all its branches and departments is brought within the purview of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 and the Schemes framed thereunder with effect from 10 14 15. The information made available by you and the inquiry made by area Enforcement Officer reveals that:  (i) Your factory is engaged in one of the industries specified in Schedule to which the Employees' Provident Funds and Miscellaneous Provisions, 1951 is applicable under Section 1 (3) (a) of the Act.  (ii) Yours is an establishment classified as to which the Employees Provident Funds and Miscellaneous Provisions Act, 1952 has been made applicable by the Government of India by a Notification issued under Section 1 (3) (b) of the Act.  (iii) The activities carred on by our establishment/factory are neither the specified industry in Scheduled I nor the class of establishments under Section (1) (3) (b) of the Act. Your establishment/factory is therefore held as non-specified.
1-A With reference to your application No
1-B The Code No. MH/PUN/ is allotted to you for the purpose of making compliance under the provisions of the Employees' Provident Funds and Miscellaneous Provisions Act 1952 and the Schmes framed thereunder. This Code Number should invariably by quoted in all the correspondence with this Office.
2. You are required to implement the provisions of the Employees' Provident Fund Scheme, w.e.f.  Pension Scheme w.e.f. 1 4 4 5 and Deposit
Linked Insurance Scheme w.e.f. U 4 if not already, done.  3. As provided in para 26 of the Employees' Provident Fund Scheme, 1952 every employee working
Trovident Fund Scheme, 1952 every employee working

#### INSPECTION NOTE BOOK

		INSPECTION N	OIE BOOK		
	1.	Name of the E. O.	2.	Date of Visit	
	3.	Period for which accounts are checked	4.	Observations	
	You should report the compliance on the Enforcement Officer's remarks within 15 days upotherwise noted in the Inspection Book by the Enforcement officer's.				
12.	It is important to ensure that the amount due is paid within the prescribed time limit. Delayed remittances are dealt in the manner as provided under section 14-B of the Employees' Providen Funds and Miscellaneous Provisions Act, 1952, in addition to the levy of damages for the prediscovery period. Besides, Prosecution also be launched for non-payment of dues and for non-submission of Returns.				
13.	Individuals working in the Head Office/Branch of an establishment (factor/non factory) doing the job of Maintenance of accounts, sales and purchase which are incidental to manufacturing activity are also coverable by virtue of Section 2-A of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. You are, therefore, requested to furnish the names and detailed addresses of such branches or Departments or Head Office within 15 days. If you have no such Department or branches, sales office etc. a "NIL" report may be sent to this office. The above information should be sent in the Proforma "A". Annexed hereto.				
14.	Please intimate, if you have any exsiting Provident Fund in your Factory/establishment. Please transfer to the Employees' Provident Fund, all accummulations standing to the Credit of the covered employees as required by Section 15 of the Act and para 28 of the Employees' Provident Fund Scheme within 10 days from the date the Act has become applicable to you. If you have no Provident Fund in exsitence Please send a "NIL" report.				
15.	Please also submit Return in Form No. 5-A (Revised) (Specimen enclosed) showing the particular of ownership immediately)				
16.	In case you find any difficulty in implementing any of the provisions of the Scheme you may send one of your responsible representatives to this office who will be guided in the matter.				
17.	Copies of instructions issued by this office from time to time are sent separately for guidance.				
18.	Please acknowledge receipt of this communication.				
				Yours faithfully,	
Encl		0.11			
Empl	oyer	s Guide	REGIONAL P	ROVIDENT FUND COMMISSIONER	

1. Shri/Smt. \_\_\_\_\_\_ Enforcement Officer \_\_\_\_\_\_ with reference to the his Report dated \_\_\_\_\_\_ for information and necessary action. He/She is advised to visit the establishment and afford necessary guidance to the employer in the matter of complying with the statutory provisions. He/She should also submit his recommendations for finalising the coverage of this establishment within 3 months.

Copy to:

REGIONAL OFFICE, PUNE