



SUB REGIONAL OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAVAN, BIBVEWADI, PUNE - 411 037.
Phone No. 24211138/39, Email:- dir-pune@esic.nic.in

No. R- 15709 / 2009 (33-36944-101)

Dated : 10-Jul-2009

To
 M/s **Suraj Enterprises**
Manish Garden,
C-1, wing, Flat No.201, uddyam Nagar,
Opp-annasaheb Magar Stadium,
Pimpri, Pune-411 018

Shri/Smt **Santosh R Thakur**
 Shri/Smt -
 Phone No. **-9828249057**

Subject:- Implementation of the E.S.I. Act, 1948 (as amended)-Registration of factories / establishments coverable under the Act.

Sir,

I have to inform you that u/s 1(3) of the E.S.I. Act, 1948, the Central Govt. Notification No. **13(25)65 HI** dated **04/Aug/1965** has made the provisions of the Act applicable to all the factories coverable u/s 2(12) of the Act, within the area specified in the notification w.e.f. **15/Aug/1965**

I have further to inform you that the appropriate government has extended the provisions of the Act to other establishments u/s 1(5) of the Act w.e.f. **27/Nov/1976** vide Notification No. **ESI-1875/800/ PH-15** dated **19/Nov/1976**

Under section 2-A of the Act, such establishment to which the Act is applicable is required to register itself under the Act and Chapter IV thereof casts a responsibility on the principal employer thereof to insure its employees and to pay contribution in respect of such employees covered under the Act.

On the basis of the particulars in respect of your **establishment** submitted by you, report of the inspection of your **establishment** conducted by the Insurance Inspector on **02/05/2009**, your **establishment** falls within the purview of sec. **1(5)** of the E.S.I. Act, 1948 **(Prov.)**. In case, however, subsequent facts reveal that your **establishment** is coverable from a date prior to the date mentioned above, you shall be liable to comply with the provisions of the Act from such earlier date.

You are requested to take immediate steps for :

1. Registration of your employees (whose wages excluding remuneration for overtime Rs. 10,000/- or below per month) under the Act by filling in and submitting Declaration Forms along with the photographs of employees and their family members within 10 days of the receipt of this letter at the Branch Office
2. Payment of contribution and submission of Returns.
3. Maintenance of all the relevant records as per the provisions of the Act and the Regulations framed thereunder, from the date of coverage of your **establishment** under the Act.

For the sake of convenience, your **establishment** has been allotted the Code No. **33-36944-101**, which may be used in all communications sent to this office and all forms at the Branch Office as indicated for the purpose.

You are attached to Branch Office **PIMPRI** of the Corporation situated at **Maharashtra Commercial House, Mumbai Pune Road, Pimpri, Pune 411 018**

The Branch Office Manager has been instructed to render necessary assistance to you in connection with the registration of your employees etc. In case you find any difficulty or for any other purpose which may be necessary in connection with the scheme, you are requested to contact the Branch Office Manager of the above Branch Office who will render necessary help in the matter.