



8D- CONCERN & COUNTERMEASURE REPORT SUMMARY

Supplier Name :	Supplier Code :	Completed by :	Autorised by :
Part Name :		Position :	Position :
Part Number :		Date :	Date :

1 Concern Detail		Alert Date	
Report No.		Model	
Rank		Qty Affected	
Description:			
		Yes	No
Recurrence	<input type="checkbox"/>	<input type="checkbox"/>	

4 Temporary Countermeasure - Immediate			
What actions have been taken to prevent the delivery of reject parts to			
	Action	Qty OK	Qty NOK
* Work in Progress			
* Stores stock(Customer end)			
* Warehouse stock			
* Service parts			
* Other			
* How are OK parts identified? OX sticker on each part at last filled area			
Label of first OK parts shipment -			
31/08/07			
Delivery Date			
Comments			

6 Permanent Countermeasure		Application Date	
What actions have been taken to prevent the manufacture of reject parts in the future? Such as fool proofing, Testing, Process Control			
Action	Resp.	Dept	Date

2 Similar Part Consideration			
Can the concern appear on other parts?			
	Yes	No	Comment/Result
Other models	<input type="checkbox"/>	<input type="checkbox"/>	
Generic parts	<input type="checkbox"/>	<input type="checkbox"/>	
Other Colours	<input type="checkbox"/>	<input type="checkbox"/>	
Opposite hand	<input type="checkbox"/>	<input type="checkbox"/>	
Front/rear	<input type="checkbox"/>	<input type="checkbox"/>	
other	<input type="checkbox"/>	<input type="checkbox"/>	

5 Final Analysis		End Date of Analysis	
Real / Root cause of concern in process			
Man, Material, Machine, Method,			
Who, Where, When, Why, How,			
Process settings, Rework,			
Maintenance			
Cause	Resp.	Dept.	
Occurrence:			
Detection:			

7 Countermeasure confirmation		Validation Date	
Has the countermeasure been confirmed as effective ?			yes <input type="checkbox"/> No <input type="checkbox"/>
How?			
Process audits & rejection trend to be monitored through 100 % inspection & firewall			
Please attach relevant data, e.g.: Dimensional report, capability study, attribute data, FT & 5 Why Analysis etc			

3 Initial Analysis			
Where should the non-conforming parts have been detected ?			
	Yes	No	
* During process/manufacture	<input type="checkbox"/>	<input type="checkbox"/>	
* After manufacture (e.g. Final Inspection)	<input type="checkbox"/>	<input type="checkbox"/>	
* Prior to despatch	<input type="checkbox"/>	<input type="checkbox"/>	
Reason for non-detection ?			

8 Follow-up Action		Closing Date	
Do any of the following require action as a result of this concern			
	Yes	Resp.	Timing
* In House Work/Inspection instructions	<input type="checkbox"/>		
* Process Flow Chart	<input type="checkbox"/>		
* Control Plan / Chart	<input type="checkbox"/>		
* F.M.E.A./ AMDEC	<input type="checkbox"/>		
* Drawing	<input type="checkbox"/>		
* Gauge	<input type="checkbox"/>		
* Other. (Investigation,Poka yoke)	<input type="checkbox"/>		
* Sub-supplier follow up	<input type="checkbox"/>		