

## PART - B : SOURCING POLICIES



### POLICY : NEW COMPONENT DEVELOPMENT

**Scope :** Development of BOM items for proprietary division.

**Applicability:** This will be applicable to all Endurance Supplier (termed as supplier) and Endurance Technologies Pvt Ltd (termed as ETPL)

1. **Confidentiality** – The supplier has to maintain the confidentiality as per the Purchase Agreement and ensure non disclosure of any information to any other third party verbally or in writing. The violation of this may lead to the decision of withdrawal of entire group business and recovery of all consequential losses.
2. **Feasibility Confirmation** – The supplier must confirm the feasibility as per the Feasibility Format. Any request at the time of sample submission, will be treated as delay in development due to supplier responsibility.
3. **Quality System Conformance**
  - 3.1 The supplier must ensure necessary Quality and System documents are completed. The PPAP (Production Part Approval Process) must be submitted with the pilot lot and necessary PSW document to be maintained. In case of any defect observed, the TPM methodology will be followed and action plan must be submitted in 6W 2H format.

The other documents like Inspection Report and Material Test Report along with identified samples need to be submitted.
  - 3.2 The suppliers must maintain all other quality documentation as per TS16949 requirements. The manufacturing processes applicable for part manufacturing must comply with EMS and OHSAS (ISO 14000 & 18000) requirements.
  - 3.3 The supplier must transparently share the process capability study data and ensure full cooperation during audit by our team.
4. **Packaging Requirement**

Supplier must ensure the specific packaging or usage of bins for regular supply. The suppliers also ensure that packaging provided is easy to handle and protect the component from all environmental requirements.
5. **Process Change**

In case supplier need to change the approved process, the change

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