

ENDURANCE Complete Solutions		IATF 16949:2016 QMS Procedure			Document no.	PR/QS/10
		Supplier Selection			Rev. no.	00
					Rev. date	01.07.2024
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INPUT	REFERENCE	ACTIVITY FLOW	OUTPUT	DOCUMENTS / FORMATS	RESPONSIBILITY	CONTROL POINTS
B. Sub-Supplier						
Special Processes, Critical parts (ETL recommended)	Part Drawing		Scope of sub-supplier selection		Corporate purchase/ Head VCD	1) Raw Material (Spring wires, Tubes, Piston rod, Extruded aluminium tube) 2) Surface treatment (All types of plating, Powder coating) 3) Heat treatment (Annealing, Nitriding, Induction Hardening, Hardening & Tempering)
1) New Development enquiry 2) Commercial issue with supplier 3) Cost reduction, Delivery & quality improvement 4) Capacity enhancement 5) Technological change 6) Customer recommended source			Need for new supplier		Corporate purchase/ Head VCD	
Customer Recommendation, product directory or catalogue, yellow pages, standard source for branded items.	Rejection data of existing sub-supplier at supplier end.		Identified potential Sub-Supplier		Corporate purchase	
Identified potential Sub-supplier			Supplier information	RFI format	Corporate purchase/ Head VCD	Assess on Supplier capacity & delivery performance with existing customer.
Sub-supplier financial capability, Succession Planning, Statutory Compliance and Business Ethics			Eligibility assessment	RFI format	Corporate purchase/ Head VCD	
Identified Sub supplier, Eligibility assessment		Sub-supplier Evaluation Report	Supplier system evaluation checklist Surface treatment supplier checklist	Purchase/ VCD/ SQA/ Plant QA (Section Head/ Head/ SME)	Sub-supplier evaluation of renowned RM supplier such as TATA, Jindal Steel, ESSAR, ISPAT etc. which are beyond ETL Control can be avoided.
Sub-supplier Evaluation Report			Decision of Sub-supplier selection	Supplier system evaluation checklist Surface treatment supplier checklist	SQA	Where applicable, use customer specified approach.
Sub-supplier Evaluation Report			Decision of Sub-supplier selection	Supplier system evaluation checklist Surface treatment supplier checklist	SQA	Sub-supplier will be rejected if assessment score is < 60.
Sub-supplier Evaluation Report			Sub-supplier action plan	Supplier system evaluation checklist Surface treatment supplier checklist	SQA/ Corporate Purchase/ VCD	One re-audit to be done to achieve min. 75 before SOP. In case of non availability of alternate source or certain cost consideration, CSO approval to be taken for deviation.
Sub-supplier Evaluation Report			Approved Sub supplier, Sub-supplier action plan	Supplier system evaluation checklist Surface treatment supplier checklist	Head SQA/ Corporate purchase	Action plan to be taken from sub supplier for points scored less than 2.
Approved Sub supplier, Sub-supplier action plan		Updated approved supplier list	Approved supplier list	Corporate Purchase	Supplier List will be reviewed once in six months for addition/ deletion required if any.