A	
ACE	
The Future	

INDUCTION TRAINING RECORD

ACE/HR/F/35 Rev. No: 00

Eff. Date: 01-01-2021

Name of Employee:

Date of Joining:

Training Given by:

Deptt:

Designation

	Training Civon Sy.				
S.No	Induction Training	Time		Points to be covered	Remarks
	induction training	From	То	Foints to be covered	Remarks
1					
2					
3					
4					
5					
6					

Signature of Candidate

Signature of HR Head